YEARLY STATUS REPORT - 2022-2023

Part A
Data of the Institution

1.Name of the Institution	JH Govt PG College, Betul
• Name of the Head of the institution	Dr Vijeta Choubey
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07141234244
• Mobile no	9630012514
• Registered e-mail	hegjhpgcbet@mp.gov.in
• Alternate e-mail	vijetachobey@gmail.com
• Address	Civil Lines, Aakashwani Road, Betul (MP)
• City/Town	Betul
• State/UT	Madhya Pradesh
• Pin Code	460001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Barkatullah University, Bhopal**
• Name of the IQAC Coordinator	**Dr Meenakshi Choubey**
• Phone No.	**07141796095**
• Alternate phone No.	**9424488570**
• Mobile	**9424488570**
• IQAC e-mail address	**iqaccelljh@gmail.com**
• Alternate Email address	**meenakshibashisth@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.jhgovtbetul.com/wp-content/uploads/2024/05/AQAR-21-22-1.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.jhgovtbetul.com/wp-content/uploads/2023/04/%E0%A4%85%E0%A4%95%E0%A4%BE%E0%A4%A6%E0%A4%AE%E0%A4%BF%E0%A4%95-%E0%A4%95%E0%A5%88%E0%A4%B2%E0%A5%87%E0%A4%82%E0%A4%A1%E0%A4%B0-2022-23-1.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**71.30**	**2007**	**10/02/2007**	**09/02/2012**
Cycle 2	**B+**	**2.67**	**2016**	**16/09/2016**	**15/09/2021**
Cycle 3	**A+**	**3.30**	**2024**	**13/02/2024**	**12/02/2029**

6.Date of Establishment of IQAC	**10/04/2012**
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,	

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. The Self-Study Report of the institution was prepared. 2. The institution was accredited with A+ grade by the NAAC. 3. Gender Audit was conducted. 4. Environmental Audit, Energy Audit and Green Audit were conducted. 5. Divyangjan Prakoshtha was strengthened.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
A Consolidated Activity Calendar will be prepared by the IQAC.	The Consolidated Activity Calendar was prepared by IQAC.
The IQAC will ensure strict adherence to the calendar.	The Activity Calendar is being adhered to with regular monitoring by the IQAC.
The New Education Policy will be implemented in UG second year.	The New Education Policy was successfully implemented in UG second year.
New elective and vocational courses will be introduced in UG second year.	New elective and vocational courses were introduced in UG second year.
New add on certificate/ value added courses will be started.	A number of 30 hours certificate/value added courses were conducted.
Cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics will be integrated in transacting the curriculum.	Cross cutting issues relevant to gender. environment and sustainability, human values and professional ethics were integrated in transacting the curriculum.
Field Projects Internships/ Community Engagement will be introduced in UG second year.	Field Projects/ lnternships/ Community Engagement were introduced in UG second year.
Feedback will be obtained from teachers, students, alumni, and employers. Feedback will be analysed to enhance learning effectiveness.	Feedback was obtained from teachers, students, alumni, and employers. Feedback responses were analysed and the results were used to enhance learning effectiveness.
The curriculum feedback will be conveyed to the university through BoS members.	Feedback was obtained from teachers, students, alumni, and employers. Feedback responses were analysed and the results were used to enhance learning effectiveness. The input from the feedback on curriculum was conveyed to the university through BoS members.

The College Chalo Abhiyan campaign will be conducted to enhance enrolment ratio.	College Chalo Abhiyan was conducted to enhance enrolment ratio.
Student Induction Programme will be organised for new entrants.	Department-wise Student Induction Programme was organised for new entrants from 1 July to 9 July 2022.
IQAC will ensure that teaching planners are prepared in all departments and are meticulously followed.	Teaching planners were prepared in the departments and were meticulously followed.
Student centric learning will be promoted through group discussions, workshops, seminars, and field visits.	Student centric experiential learning was ensured through group discussions, workshops, seminars, field visits, study tours to enrich teaching learning process.
Slow learners and advanced leamers will be identified and appropriate measures will be taken to improve their performance.	Slow learners and advanced learners were identified and appropriate measures were taken to improve their performance.
Faculty participation in faculty development programmes, workshops, seminars, and conferences will be encouraged.	Teachers were motivated to participate in Faculty Development Programmes, workshops, seminars and conferences.
Faculty members will be encouraged to pursue PhDs and other relevant programmes.	Faculty members were encouraged to pursue their PhDs and other relevant programmes.
OMR sheets will be used for the UG second year Foundation Course.	OMR sheets were used for UG second year Foundation Course.
The use of ICT in continuous comprehensive evaluation will be enhanced	The use of ICT was enhanced in the Continuous Comprehensive Evaluation.
Course outcomes for UG second year courses will be revised according to the NEP.	Course outcomes for UG Second year courses were revised according to the NEP.

IQAC will ensure that departments take appropriate measures to communicate and measure the POs, PSOs, and COs.	Departments took appropriate measures to communicate and measure the POs, PSOs and COs.
In preparation for the upcoming Student Satisfaction Survey conducted by the NAAC, brochures and pamphlets will be displayed across the campus to ensure maximum student participation.	Brochures and pamphlets were displayed in the campus for ensuring maximum participation of students in NAAC conducted Student Satisfaction Survey.
Resources will be mobilised for research projects, paper publication, and doctoral programmes.	Resources were mobilised for research projects, research paper publication and doctoral programmes.
Research and Development Committee will encourage PG students for progression to PhD programme.	Research and Development Committee encouraged PG students for progression to PhD programme.
Research supervisors will register more research scholars under their guidance for PhD.	Research supervisors registered more research scholars under their guidance for PhD.
An ecosystem for innovations and the Indian Knowledge System (IKS) will be created for the creation and transfer of knowledge/technology.	Ecosystem for innovations, Indian Knowledge System (IKS) including Incubation Centre was created for the creation and transfer of knowledge/technology.
An Incubation Centre will be established.	An Incubation Centre was established.
Workshops and seminars on topics including Intellectual Property Rights, Research Methodology and Enhepreneurship will be conducted by the departments.	Workshops, seminars on topics including Intellectual Property Rights and Entrepreneurship were conducted by the departments.
The IQAC will ensure the publication of research papers in UGC CARE listed and peer-reviewed journals.	High quality research papers were published in UGC CARE listed and peer reviewed journals.
Extension activities on environmental awareness, health,	Extension activities on environrnental awareness,

hygiene, and other social issues will be conducted.	health, hygiene, and other social issues were conducted.
Student participation in state and national Ievel NCC and NSS Camps will be encouraged.	Students participation in state and national level NCC and NSS Camps was enhanced.
MOUs will be established for student learning expansion.	MOUs were established with institutions to expand the learning scope of the students.
Activities such as internships, field projects, certificate courses, expert lectures, training programmes will be conducted with institutions and organisations under MOUs.	Activities such as internships, field projects, certificate courses, expert lectures, training programmes were conducted with institutions and organisations under MOUs.
A Skill Development Centre will be established.	A Skill Development Centre was established.
The construction work of multipurpose auditorium will be completed.	The construction work of multipurpose auditorium was completed.
A Yoga and Meditation Centre will be established.	A Yoga and Meditation centre was established.
The use of N-List and e-Granthalaya will be promoted.	Use of List N- List and e-Granthalaya was promoted.
Additional computers will be purchased for library and computer labs.	Orders were placed for the purchase of computers for library and computer labs.
lT facilities will be updated.	IT facilities were updated.
The institution's website will be regularly updated.	lnstitution's website was regularly updated.
Free Wi-Fi will be provided to all students.	Free Wi-Fi facility was provided to all students.
Sports Grounds, Day Care Centre, Table Tennis Room and Divyangjan Prakoshtha will be renovated.	Sports Grounds, Day Care Centre, Table Tennis Room and Divyangjan Prakoshtha were renovated.
The campus gardens will be maintained and beautified.	The campus gardens were maintained and beautified.
Capacity building and skill	Capacity building and skill

enhancement initiatives will be taken.	enhancement initiatives were taken.
Short-term job-oriented training programmes will be organised.	Short-term job-oriented training programmes were organised.
Mentor-Mentee scheme will be continued.	Mentor-Mentee scheme was continued.
Coaching for UGC NET will be provided to the students.	Coachins for UGC NET was provided to the students.
Placement drives will be arranged.	Placement drives were conducted.
Students' progression to higher education will be enhanced by continuous counselling through the menter-mentee system and career guidance cell.	Students' progression to higher education was enhanced by continuous counselling through the mentor-mentee system and career guidance cell.
IQAC will ensure that the departments keep the records of students' progression and placements.	Records of students' progression and placements were kept by the departments.
Student participation in sports and cultural activities will be enhanced.	Students' participation in sports and cultural activities was enhanced.
Steps will be taken to enhance alumni contributions to the institution's quality enhancement and sustenance.	Appropriate measures were taken to enhance the contribution of the alumni to the institution's quality enhancement and sustenance.
Decentralisation and participative governance will be ensured through JBS, the IQAC, the Staff Council, and other committees.	Decentralisation and participative governance was ensured through JBS the IQAC, the Staff Council and other committees.
Workshops for skill enhancement of teachers will be organised by IQAC.	Workshops for skill enhancement of teachers were organised.
Faculty members will be encouraged to participate in FDPs, seminars, MOOCs, etc.	Faculty members participated in FDPs, seminars, MOOCs and refresher courses etc.

Teachers will be motivated to create e-content for the e-Shiksha LMS of the DHE.	Teachers created e-content for the e-Shiksha LMS of the DHE.
IQAC will develop strategies and action plans in accordance with NAAC guidelines and actions will be taken accordingly.	Strategies and action plan were framed in accordance with NAAC guidelines and actions were taken accordingly.
Regular IQAC meetings will be held.	Regular meetings of the IQAC were held.
The AQAR of the previous year will be prepared.	AQAR of the previous year was prepared.
The IIQA of the institution will be submitted.	IIQA of the institution was submitted.
Gender Sensitisation programmes will be conducted.	Gender Sensitisation programmes were conducted.
Activities focusing on institutional values and social responsibilities will be carried out.	Activities on institutional values and social responsibilities were carried out.
Environmental promotional activities will be conducted.	Environmental promotional activities were conducted.
Green Audit, Energy Audit, and Environment Audit of the institution will be conducted.	Green Audit, Energy Audit and Environment Audit of the institution were conducted.
JH e-News will be published quarterly.	JH e-News was published quarterly.
Various activities for divyangjan (differently-abled) students will be organised through the Divyangjan Prakoshth.	Various activities were organised for the divyang students by Divyangjan Prakoshth.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	09/02/2024

15.Multidisciplinary / interdisciplinary

Jaywanti Haksar Government Post Graduate College, Betul has been offering high quality multidisciplinary education in the Arts, Commerce and Science streams since its inception. With the adoption of the New Education Policy 2020 by the Department of Higher Education, Government of Madhya Pradesh in 2021, the college has transitioned to an interdisciplinary approach. This Policy provides a flexible curriculum structure that allows diverse combinations of disciplines, multiple entry and exit points, and eliminates the rigid boundaries set by time-frame and discipline choices. Consequently, Science students can also pursue Arts subjects, and vice versa. The college is running undergraduate programmes as per the guidelines of NEP-2020. The undergraduate programme can span 3 or 4 years with several exit options with corresponding certifications: a certificate after 1 year, a diploma after 2 years, a Bachelor's degree after 3 years, and a degree with research if a 4-year programme includes a research project in the major area of study. The undergraduate programme requires a first-year student to select a major and a minor discipline, an elective, and a vocation course. The Foundation course, for the first years focusses on skills and values, with Hindi and English forming the first paper. The second paper comprises 'Environmental Studies' and 'Yoga and Meditation' in the first year, 'Start-ups and Entrepreneurship' and 'Women Empowerment' in the second year, and 'Digital Awareness' along with 'Personality Development and Character Building' in the third year. Field projects, internships, apprenticeships and community engagement have been integrated into programme structure, enabling students to engage with the practical implications of their learning. Students must choose one of these options during the first three years of their programme. In line with the NEP'S multidisciplinary/ interdisciplinary objective, the college offers 16 open elective and 8 vocational courses to the UG students.

16.Academic bank of credits (ABC):

In adherence to the NEP guidelines, an Academic Bank of Credits (ABC) is being established. The digital bank will store the academic credits earned by the students, which will be used to award degrees. This system has been implemented by the University.

17.Skill development:

For skill development, as outlined in the NEP, eight vocational courses including Office Procedure and Practices, Retail Management, Organic Farming, Desktop Publishing (DTP), Nutrition and Dietetics, Salesmanship, Web Designing and Personality Development have been introduced. Sixteen open elective courses such as Communicative English, Computer Fundamental, Nursery Management, Hindi Anuprayog and Vigyapan Vyavsay also contribute to skill enhancement.Swami Vivekananda Career Counselling Cell of the college organises various skill development programmes, including short-term career-oriented training programmes, and workshops, invited lectures and webinars.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college integrates the Indian Knowledge System into its curricula, as evidenced by its tagline ' Uttishthata Jagrata' taken from the Katha Upanishadand the Internal Quality Assurance Cell's tagline , 'Sraddhavallabhatejnanam ' from the 39th verse of the 4th lesson of the SrimadBhagavadgita. In an effort to enhance accessibility to Indian texts, the college not only offers UG and PG programmes in Hindi, English and Sanskrit but also possesses recognised research centres within the Hindi and English departments.The college also provides short-term certificate courses in 'Advanced Grammar and Communicative English', 'Sanskrit Speaking,' and 'Fine Arts'. Additionally, significant emphasis has been put on India's rich intellectual heritage by including renowned Indian scientists, thinkers, sociologists, authors, and philosophes in the UG syllabus. The college employs both Hindi and English as the mediums of instruction at the undergraduate level. Both the central library and departmental libraries have been significantly enriched with books that encompass Indian knowledge and culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution is transitioning towards outcome based education. The college offers programmes and courses based on the needs of the students, and the expected outcomes are communicated to the students and teachers to ensure optimal results. Teaching methods are also designed with these learning outcomes in mind.

20.Distance education/online education:
Although the college doesn't offer any distance learning programme, it serves as study centres for two Universities: Indira Gandhi National Open University, New Delhi (IGNOU) and Raja Bhoj Open University, Bhopal. The SWAYAM NPTEL Local Chapter has been opened in the college and a significant number of students have enrolled in the MOOCs. The faculties of the college have developed e-content for undergraduate programmes. Curricular and cocurricular activities are conducted in both virtual and in person mode. Online workshops, webinars, training and awareness programmes, along with continuous comprehensive evaluations are conducted to promote online education.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**512**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**11171**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**3245**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**3024**

File Description	Documents
Data Template	View File

3.Academic

3.1	**94**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**94**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**43**
Total number of Classrooms and Seminar halls	

4.2	**203.236**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**80**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being an affiliated college, the institution follows the curriculum provided by the Department of Higher Education, Government of Madhya Pradesh. Effective curriculum delivery is ensured through well-planned procedure. A comprehensive timetable is formulated by the timetable committee, while timetables for postgraduate programmes

are individually designed by their respective departments. These timetables are made accessible via notice boards and the institution's website. At the start of the each academic session, topics from the syllabi are allocated to the teachers based on their specialisations and interest during departmental meetings.

The college conducts Induction Programmes to introduce new students to the institution's vision and mission, programme structure, curriculum delivery methods, learning outcomes, evaluation mechanism, and facilities available in the college.

Teaching Diary encompassing detailed teaching plans, curricular and co-curricular activities, serve as a single point of academic assessment. Teaching plans, highlighting the syllabus and teaching methodologies, are displayed on the notice boards. The IQAC oversees the effective curriculum delivery and completion of the syllabi. Teachers employ a variety of teaching methods – ranging from conventional chalk-and-board, ICT-enabled to participative, problem-solving, and student-centric approaches-to ensure effective curriculum delivery. Students' involvement in activities like NSS and NCC, field projects, internships,community engagements, and study tours further enriches their learning experience, bolstering their cognitive skills, critical thinking, analytical abilities, problem- solving capacities and collaborative learning skills.

Additionally, students are exposed to lectures from esteemed academicians from nationally renowned universities, available on platforms such as CEC, NPTEL, e-PG Pathshala, and SWAYAM.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar issued by the Department of Higher Education, Govt. of Madhya Pradesh at the beginning of each academic session. The Institutional Internal Quality Assurance Cell designs its own calendar encompassing a broad spectrum of activities, such as workshops, seminars, career guidance sessions, personality development programmes, sports activities, and celebrations of national and international days, all in harmony with

the Department of Higher Education's calendar. Both the calendars are diligently followed and displayed on the institution's website. Admission process is conducted as per the schedule and guidelines issued by the Department of Higher Education, MP. The institution being an affiliated college, conducts the examination as per the timetable issued by the University.

Regarding continuous internal assessment, a comprehensive evaluation schedule is prepared well in advance. It is displayed on departmental and general notice boards, shared through WhatsApp groups, and posted on the institution's website. Students are assessed through various modes of evaluation including objective type questions, power point presentations, home assignments, role plays, group discussions, classroom teaching by students and online tests to ascertain their learning outcomes. Students are briefed about the syllabus and examination scheme during the induction program and initial classes, thereby providing ample preparation time for the continuous comprehensive evaluation.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File]()
Any additional information	[View File]()

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1404

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to assure the holistic development of students, cross-cutting issues relevant to the current pressing concerns are integrated into the curriculum. The integration is further strengthened through curriculum delivery methods. Invited lectures, webinars, seminars and workshops are also orgnised on cross-cutting issues.

Professional Ethics

The syllabi of BCom, BCA and postgraduation science subjects have topics that address the issue of professional ethics.

The code of conduct for the students has been formulated and displayed to make them understand their rights, duties and responsibilities.

Gender Sensitization

The syllabi of Hindi, English, Sanskrit, Sociology, History and Political Science address gender related issues. Human Rights Cell also organises activities for sensitizing students to gender issues.

Human Values

The syllabi of Foundation Course, Hindi, English and Sanskrit inculcate the values of truthfulness, honesty, humility, courtesy, selfless love.

Birth anniversaries of legendary figures are celebrated to motivate the students to imbibe and propagate their thoughts and philosophy of life. The activities of NCC and NSS propagate the values of selfless service.

Environmental and Sustainability

The compulsory paper on Environmental Studies and subjects such as Geography, Economics and Sociology also sensitise students to environment and sustainability issues.

Eco Club has also been organising various activities to sensitizestudents to environmental issues.

Practical awareness about environmental issues is imbibed through

plantation drives, cleanliness campaigns, wild life protection, e-waste management, de-addiction, aids awareness, rain water harvesting etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

27

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

6818

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.jhgovtbetul.com/wp-content/uploads/2024/05/Feedback-ATR-2022-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.jhgovtbetul.com/wp-content/uploads/2024/05/Feedback-ATR-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

11171

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

5115

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning level of students on the basis of their marks in the previous examination, their performance during the induction programme, their involvement in the interactive sessions of the classes, their performance in the co-curricular activities, their interaction with the mentors and their scores in the continuous comprehensive tests. The lists of the slow and advanced learners are prepared at the department level.

Activities conducted for slow learners :

- Extra classes
- Personal counselling
- Doubt clearing sessions
- Motivational lectures
- Provision of study material
- Group study system
- Question Bank

Measures taken for advanced learners:

- Extra classes
- Personal guidance
- Provision of advance level study material in the form of e-text and video lectures
- Counselling and coaching for national level competitive examinations
- Encouragement to participate in national and international webinars and seminars
- Motivation to register for research degree courses
- Inspiration to set higher goals

The positive effect of the measures taken for both categories of students has been reflected in their personality. The impact on the advanced learners has also been seen in their enrolment in PhD programmes, performance in the examination, in higher level of co-curricular activities and also in various competitive examinations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
11171	**94**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning is facilitated through projects and internships as part of the syllabi for all PG fourth-semester courses, dissertation requirements for MSc Zoology and MSc Microbiology, and field projects, internships and community engagements, for all UG programmes.

Field trips, excursions, industrial visits organised by different departments enable students to understand the practical application of their knowledge.

Laboratory experiments are conducted in seven UG and seven PG laboratories within the college.

Pre-PhD viva-voces held in seven research centres provide students with opportunities for participative learning.

PG students and research scholars are motivated to participate and present research papers in national and international seminars, conferences and workshops.

Various methods such as group discussions, class room seminars, student teaching, group field projects, role plays, quizzes, and question-answer sessions, are employed for participative learning.

Collaborative learning is promoted through students' active participation and involvement in organising seminars, webinars, conferences, workshops, expert lectures, lecture series, online quizzes, youth festivals, annual festivals, career fairs, exhibitions, sports, yoga and meditation camps, short- term career-oriented training programmes and various skill development and personality development programmes.

Students' involvement in the publication of JH e-News enhances their writing skills.

Problem- solving is integrated into classroom teaching, tutorials, and research guidance across departments.

Outreach programmes, including visits to adopted villages, orphanages, shelter homes, old age homes, and slum areas foster human values and develop students' problem solving skills.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching faculty makes optimum use of ICT tools. The college has a virtual class, smart classrooms and twenty classrooms equipped with multimedia projectors and internet connectivity. Blended teaching-learning has become a regular feature since pandemic.

Faculty use smartphones, tablets and laptops to apprise the students of the latest development and innovations in their fields.

Training programmes are conducted for teachers in the use of ICT. Google Classroom app, Google Forms and power point presentations are utilized by teachers for teaching and internalassessment.

Teachers have attended FDP organised by the Department of Higher Education on e-content development and have developed e-content for the DHE.

A number of webinars, online quizzes and online co-curricular activities have also been organised.

The institute also has established Local Chapter for SWAYAM. The teachers motivate students to register for the courses available on SWAYAM portal.

The faculty and the students have access to numerous books and e-journals through e-granthalaya and N-List. The virtual class platform enables students to benefit from programmes telecast by the DHE. WhatsApp study groups have been created for all classes to share e-texts and video lectures available on the online learning resources of MHRD. The college also has its YouTube channel where the recordings of workshops, webinars, conferences, training programmes and guest lectures organised by the college have been uploaded for the benefit of students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

94

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

94

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1064

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Comprehensive Evaluation is an integral part of the teaching-learning process. The institution conducts continuous evaluation in accordance with the guidelines of the university. The prevalent modes of CCE are class-test, classroom seminar, group discussion, objective questionnaire, surprise test, open book examination, assignment, charts, objective test, short answer type questions, previous years question paper solving, class room teaching, report writing, book review, role play, power point presentation etc. Students are informed about the entire procedure, modes and schedule of continuous comprehensive evaluation at the beginning of the academic session, during the initial classes and induction programme. The syllabus of the CCE is communicated to the students by their teachers in advance.

The examination schedule is displayed on the notice board and uploaded on the institution's website in advance.The respective teachers evaluate the answer books of class-tests, assignments, and project reports. Post-graduate students are required to complete project work under the guidance of their teachers. The assessment includes a final presentation of the project report followed by a viva-voce examination.

??????To ensure transparency in the evaluation process, answer sheets of CCE are shown to the students and their performance is discussed in the class. Students are informed about the mistakes committed by them and are given suggestions for improving their performance. Their marks are displayed on the departmental notice boards.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution deals with internal examination related grievances in transparent, time-bound and efficient manner.

The valued sheets of CCE are shown to the students in their class rooms and their performance is discussed with them. Students are provided feedback on their mistakes and suggestions for improving their performance. Their marks are displayed on the departmental notice boards. In case of any grievances regarding the CCE marks, the concerning teacher resolves the grievance of the student immediately. If the student is not satisfied with the decision of the concerning teacher, he/she has to submit a written application for grievance redressal to the HOD. The HOD resolves the issue within three days. In case the student is not satisfied with the decision of the HOD, he/she can approach the Principal. The time limit to resolve the grievance at the Principal level is one week.

The special internal examination is conducted for the students who are unable to appear in the CCE because of their participation in co-curricular activities.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.jhgovtbetul.com/wp-content/uploads/2023/07/Internal-assessment-policysigned.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

To ensure quality education in the institution, the college attempts to adapt to outcome based education. The Programme Outcomes, Programme Specific Outcomes and the Course Outcomes are in consonance with the vision and the mission of the college.

- The college communicates these outcomes to the stakeholders through a predefined mechanism.
- The soft copy of the outcomes is uploaded on the website of the college.
- The outcomes are displayed on the departmental notice boards.
- The course outcomes of some of the courses are mentioned in the syllabi.
- The teachers explain the outcomes during the college level counselling during the admissions.
- The outcomes are communicated to the students during Orientation and Induction Programmes.

- The teachers explain the outcomes in their initial classes.
- The teachers also apprise the students about the outcomes during their interactions with their mentees.
- The teachers make the students aware of the outcomes during classroom discussions.
- Students are informed about the outcomes during tutorials in Hindi as well.
- The outcomes are also communicated during the expert lectures, seminars and conferences.
- During the admission process, the professors present at the Help-Desk guide the students about the outcomes.
- The interaction with the well placed alumni also helps students in understanding the broader perspective of the learning outcomes.
- The teachers are also communicated about the outcomes. The faculty members are encouraged to attend workshops, orientation and refresher courses, seminars, conferences and FDPs to enrich and update themselves to various course outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.jhgovtbetul.com/wp-content/uploads/2024/02/2022-2023-Outcomes-SSR.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has implemented a comprehensive assessment framework that aligns with the programme outcomes and ensures the collection of relevant data. The assessment methods are aligned with the learning objectives and provide multiple opportunities for students to demonstrate their competencies and enable continuous improvement of the educational process.

The methods used to measure the attainment of the outcomes include:

- University Examinationconducted by the university assess students' knowledge, understanding, critical thinking, problem-solving abilities, and research skills.

- Internal Assessment evaluate course outcomes through various modes.
- Projects/Internships assess outcomes related to professionalism, ethics, teamwork, leadership, entrepreneurship, innovation, and the application of theoretical knowledge.
- Programmes involving laboratory work, practical examinations measure technical skills, experimental techniques, data analysis, and practical knowledge application. Internal and external examiners evaluate practical examinations through practical work, files, and viva-voce.
- Student placements indicate the achievement of outcomes.
- Tracking students' progression to higher studies provides insights into the attainment of outcomes, including a solid foundation of knowledge and understanding, critical thinking abilities, ethical and social responsibility, a commitment to life-long learning, global and intercultural competence as well as professionalism and ethics.
- Gathering feedback from students, alumni, employers, and stakeholders helps evaluate the attainment of programme outcomes, identify areas for improvement, and assess the effectiveness of the educational experience.
- The attainment of the outcomes is also measured through students' participation and performance in cocurricular activities which contribute to the holistic development of students by nurturing their intellectual, physical, social, and emotional dimensions.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2606	

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.jhgovtbetul.com/wp-content/uploads/2024/04/Student-Satisfaction-Survey-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

19, 71, 332 (Rs)

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	[View File]
Institutional data in prescribed format	[View File]

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	[View File]
Any additional information	[View File]
Supporting document from Funding Agency	[View File]
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Research Development Cell of the college and its well-defined research policy play a significant role in creating an ecosystem for innovation and taking initiatives for creation and transfer of knowledge.

Dissertation being a part of some of PG departments, visit to the research labs of other institutions inculcates research aptitude amongst the students.

The seminars, e-conferences and FDP give the students opportunities to interact with the experts.

The Incubation Centre with the facilities such as Handloom supports the aspiring entrepreneurs for innovation and creations by organising training programmes and workshops for self-employment.

Field Projects, internships and community engagement being the part

of undergraduate programmes provide practical exposure to the students through their visits to various organisations.

Field trips/ Industrial Visits/ Study Tours help students to explore new areas of research and entrepreneurship.

Expert lectures, career fair, workshops on entrepreneurships and training programmes on skill development organised by Career Guidance Cell provide opportunities to interact with experts from various fields.

Access to online learning resources through e-granthalayaand N-List keeps students abreast with the latest advancements in the fields of research.

Variety of extension and outreach programmes organised by NSS, NCC, Eco Club and SVCGC promote creation of ecosystem for innovation and transfer of knowledge.

Professors as the chairpersons, resource persons, subject experts, e-content developers, BoS members, Master Facilitators for syllabus formation and NAAC, State Level Internal Monitoring Committee for NAAC and members on various national and international bodies contribute to innovation as well as creation and transfer of knowledge.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3	

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Rooted in a vision of serving humanity through value-based, quality education, the institution has a longstanding tradition of community engagement. These extension activities in the neighbouring community have significantly raised the students' awareness of social issues while fostering holistic development and nurturing virtues such as compassion, cooperation, self-sacrifice, and diligence.

The extension activities have cultivated strong relationships with the local communities, resulting in transformative impact.The activities such as street plays, wall painting, formation of human chain, songs, poster making, painting, rangoli, mehandi, slogan writing, speeches, personal contact, door to door meetings, visits emcompass the following areas:

- Cleanliness
- Health and hygiene
- Health check-up
- Yoga and meditation
- Literacy campaigns
- Financial literacy
- Blood donation
- Aids, cancer, malaria, dengue awareness
- Environmental pollution
- Tree plantation
- Energy conservation
- Women empowerment
- Water conservation
- Child protection violence, drug abuse
- Women empowerment
- Voters awareness
- Vaccination drives

Various days such as No Tobacco Day, World Environment Day, Human Rights Day, Voters Day are also celebrated. The students also visit the orphanages and the old age homes to help and support the needy. During the seven day camps and the one day special camps, the volunteers also inform the villagers about the welfare schemes of the government and guide them to get the benefit of these schemes.

The activities carried out by the NSS volunteers have spread awareness amongst the neighbouring communities. A remarkable positive change is perceptible in the lives of the villagers due to the extension activities carried out by the students and staff of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

32

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

55

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2254

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

17

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	[View File](#)
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus of the college is spread over 16.23 acres of land. The college has three academic buildings and an administrative building. Out of the 43 classrooms, 20 classrooms are ICT enabled. A virtual class is also there. There are seven well-equipped laboratories for UG programmes and seven for PG programmes. Two computer labs are also there. The college houses recognised research centres in the department of Hindi, English, Economics, History, Botany, Chemistry, and Mathematics.The college has study centres, including IGNOU Study Centre and Raja Bhou Study Centre. The college has spacious library with SOUL 0.2 and NLIST subscription. PG departments of the college have their departmental libraries. The college has two girls hostels accomodating 50 inmates each, one boys hostel for 25 inmates, and dedicated rooms for Girls NSS, Boys NSS, Girls NCC, and Boys NCC. Vivekananda Hall of the college is utilised for invited lectures, workshops and various meetings, Jayawanti hall and open stage are utilised for cultural programmes, seminars and conferences. The college houses IQAC, RUSA Cell, Swami Vivekanada Career Guidance Cell, an Incubation Centre, a Human Rights Cell, a Divyangajan Prakoshth, a Day Care Centre, a Music Room,a Girls Common Room, a Staff Room, a Student Corner, a Canteen, a Janbhagidari Office, a botanical garden, a medicinal garden, and three other gardens.A large multipurpose Auditorium has recently been constructed.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is having adequate facilities for sports & cultural activities. There is a big multi-purpose hall (Jaywanti Hall) for organising curricular and cocurricular activities during the Youth Festival, Annual Function, Teachers Day and various other commemorative days. The space of the hall is also utilized for yoga, meditation and indoor games. The vivekananda hall is utilised for activities such as invited lectures, seminars, conferences, workshops and meetings. The college also has an open stage which is utilized for cultural performances. A huge multipurpose auditorium has recently been constructed to accomodate large-scale academic, sports and cultural activities. The college has Table Tennis Room, Badminton Court, Basket Ball Court, Volleyball Court, Athletics Track, Kabaddi Ground, Football Ground and Kho Kho Ground. Other outdoor sports such as cricket and hockey are played on the available college ground, utilizing it in the best possible way. Outdoor gym facility is also available in the college. Indoor facilities include Judo, Karate, Chess, Wrestling, Yoga, and Table Tennis room.

Other Infrastructure Facilities: The institution has dedicated rooms for Girls NSS, Boys NSS, Girls NCC, and Boys NCC. It houses a Career Counseling and Placement Cell, an Incubation Centre, a Music Room, a Human Rights Cell, a Divyangjan Prakoshtha, a Day Care Centre, and a Girls Common Room.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

53.41

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well-equipped multi-storey central library building comprising 15 rooms. It houses an extensive collection of 109,133 textbooks, including 18,208 reference books, and 400 journals stored in 244 almirahs. Additionally, it subscribes to eight magazines and six newspapers.

Integrated Library Management System:

In terms of automation, the library was computerized in 2007 using the SOUL 2.0 college version, developed by INFLIBNET, Gujarat. Presently, the library operates one-Granthalaya, an Integrated Library Management System provided by the National Informatics Centre, Ministry of Electronics and Information Technology,

Government of India. This system facilitates automation of in-house activities, member services, and resource sharing.

Noteworthy features of e-Granthalaya include

- Web-based data entry
- Module-wise user permissions
- Acquisition and cataloguing capabilities
- A web-based OPAC interface
- A serial control system, and
- The availability of the library catalogue in the Union Catalogue of Government Libraries.

E-Granthalaya connects 10,761 students and all faculty members. All book records from the previous SOUL system have been transferredto e-Granthalaya, and book lending operates through this new software.

Membership to N-List offers students and staff free access to over 6,000 e-journals and 100,000 e-books covering various subjects. Additionally, a dedicated e-library section allows access to e-resources from NLIST, NPTEL, SWAYAM, and e-PG Pathshala, among others.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **A. Any 4 or more of the above** |

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

37.691

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

121

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a Virtual Class Room, two computer labs and an IT cell with fast speed broad band internet connectivity. Most of the departments have computers with internet facility. There are twenty ICT enabled classrooms with projectors, screens, internet and CPUs. Online CCTV surveillance is ensured with 3 MP cameras throughout the campus. Account of the college is maintained with IFMIS software and VPN (Virtual Private Network).Different sections of the office-Dispatch Section, Account Section, Administrative Section, Fee Counters, Scholarship Section have the facility of computers, multifunctional printers, inverters/ UPS and internet. Major updates in the IT facilities during the current session are as follows:

- The bandwidth has been updated to 100 MBPS.
- Number of CCTV cameras have been increased.
- Students have been provided the facilities of NLIST and e-Granthalaya for remote access to e-resources.

- **New website of the college has been developed. It is protected with SSL (Secure Sockets Layer) and updated time to time by the website committee.**
- **A number of computers and UPSs have been purchased.**
- **Antivirus software has been used for protecting computers.**
- **Inverters and UPSs were purchased to resolve the issue of electric fluctuation.**
- **Divyangjan Prakoshth with a computer system, KIBO software and internet facilty has been established.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

356.623

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Following procedures are adopted for maintenance of physical facilities and academic support facilities:

Regular maintenance of lab equipment is done by the lab assistants of respective laboratories. The repairing of lab equipment is done through outsourcing. Outsourcing is also done for the maintenance and repairing of computers, IT infrastructure, electrical appliances, CCTV cameras and furniture. Maintenance of water purifiers is done by the service providers. Items under warranty period are maintained by the suppliers/manufactures. Central library is maintained by the staff of the library under the supervision of the librarian. The departmental libraries are maintained at the departmental level. Maintenance of boys hostel and girls hostel is done by the concerning hostel managers with the help of supporting staff. Cleaning of classrooms and premises is done by the support staff and through outsourcing. Maintenance work is monitored through regular inspection. The Principal forms committees for the stock verification of all the departments. The committees verify the stock of all the departments. The stock verification committee also proposes for the write off of damaged items. Proper procedure is followed for the write off of unusable items. Sports grounds are maintained regularly through outsourcing from the funds of Jan Bhagidari Samiti and sports fee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

7704

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4381

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4381

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

09

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

370

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

58

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities as per established processes and norms laid down by the

Department of Higher Education, MP. Students are actively represented in committees such as Internal Quality Assurance Cell, Eco club and JBS committee. The representation of students in these bodies inculcates a sense of duty and responsibility amongst them. Students organise awareness programmes and cultural activities through NSS, NCC, Eco Club and SVCGC. Students are also involved in conducting many other curricular and cocurricular activities such as webinars, seminars, conferences, sports activities, Youth Festival, Annual Function, Teachers' Day etc. The active involvement of students in the activities develops leadership quality and team spirit in them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

123

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college cherishes its profound bond with alumni, established through the Alumni Association. The association cultivates enduring connections with the institution's illustrious alumni, fostering a

symbiotic relationship geared towards the college's overall growth.

Significant contributions of the Alumni Association include:

- Numerous alumni aid financially disadvantaged students by covering admission and examination fees.
- They deliver inspirational talks and offer career counselling, with some acting as trainers for self-employment courses.
- Renowned alumni in performing arts guide students during cultural events and functions.
- Many alumni coach students in various sports and assist in organizing sports events.
- Alumni often donate books, plants, furniture, and other equipment to the college.
- They actively participate in plantation and cleanliness drives, maintaining the institution's beauty.
- Alumni share their expertise through various interactions, fostering a vibrant learning environment.
- Alumni mark their respect for educators by celebrating Teachers' Day, acknowledging their dedicated contributions.
- Alumni are frequently invited to deliver lectures on significant occasions, such as Hindi Diwas and Gandhi Jayanti.
- Alumni actively contribute to institutional development through valuable suggestions and constructive feedback.
- As members of the Internal Quality Assurance Cell (IQAC), alumni offer insights for enhancing the college's quality.
- Some alumni contribute by judging and performing in cultural programmes.
- Alumni entrepreneurs foster career growth by setting up stalls at career fairs and offering self-employment guidance.
- Alumni assist in the organization of NSS camps and other outreach initiatives.
- They mark their presence in functions like Farewell and Retirement Functions, and national celebrations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

"To serve humanity through inclusive, equitable, and sustainable, value-based quality education."

Mission

1. To provide inclusive, value-based education fostering holistic development, creativity, innovation, and global competencies.

2. To establish a learning environment conducive to high- quality teaching, research and entrepreneurship, employing state-of-the-art technology.

3. To uphold social justice, equity and inclusiveness, with special focus on Socially Economically Disadvantaged Groups (SEDGs) and gender equality.

4. To enhance societal impact through collaborative learning experiences and active community engagement, embodying institution's commitment to service.

5. To integrate Sustainable Development Goals (SDGs) actively into the educational process, emphasizing environmental consciousness and responsibility.

6. To nurture responsible citizens and leaders dedicated to the principle of' Vasudhaiva Kutumbakam', substantiating the institution as a beacon of transformative learning and excellence.

Some of the initiatives taken to realise the vision and mission:

- Multidisciplinary holistic quality education
- Field Project, Internship, and Community Engagement
- POs, PSOs and COs designed
- Outcome Based Education
- Elective and vocational courses
- Add on, value added and certificate courses
- Research and Development Cell
- Establishment of Incubation Centre
- Strategic development Plan
- Skill development programmes
- Infrastructural development
- Collaborative activities through MOUs
- Supporting students from SEDGs
- Commitment for SDGs

File Description	Documents
Paste link for additional information	https://www.jhgovtbetul.com/about-us/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decentralisation and participative management is ensured through various committees formed by the Principal at the beginning of the session. Senior professors have been nominated as the co-ordinators of these committee. Each committee has two to eleven members depending on the gravity of the related work. Meetings of the committees are held under the chairmanship of the Principal, necessary decisions are taken and planning is done to accomplish the work related to the committees.

Decentralisation and participative management can be seen in Janbhagidari Samiti (JBS) registered under the MP Societies Registration Act 1973. The Chairperson of the General Council and Managing Council is appointed by the Govt. The Principal is the secretary of the General Council and the Management Council as well as the Chairperson of the Financial Committee. He nominates two senior professors as the members of the Financial Committee. The proposals prepared by the Financial Committee are forwarded to the General Council after discussion in the Managing Council. The JBS manages all the self-financed programmes/courses being run in the

institution through the in-charge professor nominated by the Principal for each programme/course. JBS appoints the faculty for these programmes/ courses, prepares the plans for the development of the institution and ensures their implementation.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Following focal points have been taken into account in the strategic/ perspective plan of theinstitution:

1. Curricular Aspects

   - Contributing to the syllabus formation during the BoS meetings
   - Starting new programmes and courses

2. Teaching, Learning and Evaluation

   - Using online teaching-learning resources
   - ICT-based, experiential and participative teaching- learning process

3. Research, Innovation and Extension

   - Establishing MoUs for collaborative academic and research activities
   - Organising webinars, conferences and FDPs
   - Promoting research ambience
   - Publication of JH e-news
   - Promoting community service through NSS and NCC

4. Infrastructure and Learning Resources

   - Augmentation of infrastructure

5. Student Support and Progression

   - Short term job-oriented courses and skill enhancement programmes

- Strengthening mentor-mentee system
- Involving Alumni in various activities

6. Governance, Leadership and Management

- Implementing e-governance
- Mobilisation of funds
- Encouraging faculty participation in FDPs, training programmes and orientation courses.

7. Institutional Values and Best Practices

- Organising activities for gender equity
- Strengthening the facilities for energy conservation, water conservation and waste management
- Initiating green campus activities
- Creating inclusive environment in the institution

The perspective/ strategic plan is implemented with the active involvement of all the teaching, non-teaching staff, alumni, students and stakeholders of the institution.Janbhagidari Samiti (JBS) also contributes to the institutional planning and its implementation.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.jhgovtbetul.com/wp-content/uploads/2024/01/Perspactive-Plan-and-Action-Taken-Report-2022-23.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government institution, the college follows the service rules and followed by the institution. The institution is the lead college of the district. The Principal being the head of the lead college, monitors the administration of all the colleges of the district. Heads of the Departments, Coordinators of various committees, Head Clerk, Accountant assist the Principal in the governance of the institution. Academic responsibility is managed by the Heads of the Departments and faculties. The Principal monitors

the quality of teaching- learning and co-curricular activities. The permanent Faculty are appointed by the Department of Higher Education as per the UGC norms through MP Public Service Commission. Guest Faculties against vacant posts are invited through the online mechanism designed by the Department of Higher Education, MP. Guest Faculty for the self-finance courses are invited by the Secretary of JBS as per the system chalked out by the DHE. As the Disbursing Officer, the Principal carries out purchasing through Purchase Committee as per the Financial Rule of MP Govt, 2015. As the Chairperson of IQAC, the Principal ensures the initiation of various quality improvement programmes.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.jhgovtbetul.com/wp-content/uploads/2024/05/J.H.-Organogram-1.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has following welfare measures for teaching and non-

teaching staff:

- General Provident Fund (GPF)
- Group Insurance Scheme (GIS)
- Loans and advances as per Govt. rules
- Free Medical Treatment in Government/ Private Hospitals
- Medical Reimbursement
- All types of Leave (Casual Leave, Optional Leave, Duty Leave, Study Leave, Earned Leave, Maternity and Paternity Leave, Child Care Leave, Summer Vacation, Winter Vacation)
- Travel Allowance as per Govt. rules
- Leave Encashment
- Various career development programs like FDPs, seminars, webinars, conferences, workshops
- Reservation of seats for admission of the wards into various courses running at the Institution
- Centralised facilities like Library, Sports grounds
- Retirement benefits
- Pension and General Provident Fund
- Grievance Redressal Cell and Internal Complaint Committee
- Death/ Retirement Gratuity
- Compassionate appointments
- Physical fitness through sports, outdoor gym and yoga
- Library facility with remote access to INFLIBNET/ NLIST
- Internet and Wi-Fi facility
- Reprographic facility
- Electronic service books
- Festival Advance
- Residential facility (Limited)
- Grain Advance and uniform allowance to class four employees

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

84

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual Performance Appraisal System for Permanent Faculty

The Department of Higher Education MP has a well-structured three layered performance appraisal system wherein the activities carried out by the teaching staff are meticulously recorded.

Appraisal System for Permanent Gazetted Teaching Staff:

The format for Annual Performance Appraisal Report for permanent Gazetted teaching staff has three parts:

Part A: General Information and Academic Background

Part B: Assessment

Activity 1: Teaching/ Attendance

Activity 2: Involvement in the College: Students Related Activities/Research Activities Activity 3: Academic / Research Activities

Part C: Other Relevant Information followed by the section for remarks of the Reporting Officer (Principal), Reviewing Officer (Divisional Additional Director) and the Accepting Officer (Commissioner, Higher Education).

The subsections carry marks for the activity performed.

Performance is assessed as per the A/R score and grading is provided by the reporting authority.

The self-filled reports submitted by the faculty are duly verified by the IQAC of the institution and after the remarks of the Principal, the same is forwarded to Divisional Additional Director. The report is then forwarded towards Commissioner Higher Education for his final remarks and approval.

Adverse remark, if there be any, is communicated to the employee for clarifications.

Appraisal System for Non-teaching Staff:

Same process is followed for the performance appraisal of non-teaching staff including Sports Officer and Librarian with different formats.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly.

Internal Financial Auditis conducted by the Internal Audit Committee constituted by the Principal of the institution. The committee verifies the income and expenditure details pertaining to the funds of World Bank-MPHEQIP, RUSA, Janbhagidari Nidhi and Government Fund etc. and submits the report to the Principal. A separate committee for Income Tax Assessment (TDS) has also been constituted. The committee ensures financial transparency by checking all the cashbooks and account books.

External Financial Auditis conducted in two ways. It is done by a competent Charted Accountant hired on behalf of the Janbhagidari Samiti of the institution. The external audit of WB-MPHEQIP and RUSA is carried out through the auditor as per the norms of DHE. External audit is also conducted by the team of auditors from Accountant General Madhya Pradesh, Gwalior as well as Department of Higher Education, Madhya Pradesh.

Required documents are produced before the audit team for settling down the audit objections. Copies of the audit results are sent to the Department of Higher Education, MP. The objections raised by the audit team are disposed of within the stipulated time.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of institutional funds are the State Government, World Bank, RUSA, University and Janbhagidari Nidhi.

The institution has strategies for mobilisation and optimal utilization of these funds as per the guidelines issued by the Department of Higher Education, state and central government. Proposals invited from various departments are finalised at the meetings of the committees constituted by the Principal. Funds received under various heads are utilised as per the financial rules and store purchase rules Govt. of MP. Optimal utilisation of the funds is monitored by the Principal and utilisation certificates are sent to the higher authorities when required.

The procedure of purchase is transparent. The major purchasing is done through GeM portal of state government. Tenders are invited in an open bid. Bid is selected in the presence of purchase committee and orders are placed to the vender quoting the minimum cost.

The fees levied by JBS on the students of self-financed programmes is utilised for the salary of the teaching and non-teaching staff of these programmes and maintaining the academic standards of these programmes. Expenses are met for the purposes for which the funds are allotted and proper bills are maintained to be produced before the auditing agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The contributions of the IQAC to the institutionalization of quality assurance strategies and processes are as follows:

- Interdisciplinary options were provided through eight new vocational, and sixteen open elective, various add on value added and certificate courses.
- integration of cross-cutting issues in the curriculum was ensured.
- Student-centric, ICT-enabled, blended mode of teaching wasinitiated.
- induction programme for new entrants was organised.
- Learning experience of students was enriched through seminars, webinars, guest lectures, conferences, etc.
- Webinars on Research Methodology and IPR were conducted.
- Research and Development Cell was strengthened.
- Augmentation of infrastructure was ensured.
- The facility of N-list, e- granthalaya was provided to students and faculty.
- IT facilities were upgraded.
- Incubation centre was established.
- Open gym facility was provided.
- Alumni Association was registered.
- A large number of workshops on personality development and

career counselling were organised.
- Short-term job-oriented training programmes and coaching classes for competitive examinations were organised.
- Several policies such as Gender Policy, Divyangjan Policy, Infrastructure Development and Maintenance Policy were formulated.
- The vision and missions of the college were revised in the light of NEP-2020.
- Training Programmes for teaching and non-teaching staff were conducted.
- Teachers' participation in CASs was ensured.
- Training on New Methodology of NAAC Assessment was organised.
- Energy Audit, Environmental Audit and Green Audit were conducted.
- Participation in NIRF and AISHE was ensured.
- ISO Certification was received.
- AQAR of the previous session was submitted.

File Description	Documents
Paste link for additional information	https://www.jhgovtbetul.com/iaqc/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC and records the incremental improvement in various activities. The institution has achieved a substantial growth in all areas of its operations since the second cycle of NAAC assessment.

Examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC:

- The online feedback system was initiated by IQAC and the results of the feedback were analysed and uploaded on the website of the institution. The actions were taken on the basis of the feedback.
- POs, PSOs and COs were defined to facilitate Outcome Based

Education.

- Monitoring of teaching-learning process was conducted through academic planners, teachers' diaries, and feedback system.
- NPTEL SWAYAM local chapter was initiated.
- Measures for helping slow and advanced learners were introduced, along with mentor-mentee scheme.
- Experiential, participative and collaborative learning was promoted.
- The use of ICT was encouraged in teaching, learning and evaluation.
- Faculty were motivated to develop e-content.
- Research and Development Policy was formulated.
- MoU were signed with various institutions and organisations for collaborative academic and research activities.
- Regular meetings of IQAC were held to review the teaching learning process and to record the incremental improvement in various activities.

File Description	Documents
Paste link for additional information	https://www.jhgovtbetul.com/iaqc/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.jhgovtbetul.com/wp-content/uploads/2024/05/AQAR-21-22-1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In addition to a strong focus of gender equity in its vision statement, the institution has demonstrated its unwavering commitment to promoting gender equity through following measures:

- The institution has its gender sensitization policy and code of conduct.

- Equal opportunities is provided to male and female students in admission, various committees, and extracurricular activities. Separate NCC wings and NSS units for both male and female students have been established.

- Extensive surveillance through CCTV cameras, round-the-clock security guards and a dedicated residential watchman contribute to the secure environment.

- Women Help-line numbers are prominently showcased on campus to provide immediate assistance.

- The institution organises special lectures, workshops, competitions, webinars and awareness campaigns focused on gender equality and sensitization.

- Special days like International Women's Day and Human Rights Day, as well as days dedicated to women icons such as Savitribai Phule further promote gender equity.

- **The institution conducts awareness programmes on Udita Yojana, Lalima Abhiyan (hemoglobin test for women), Aids awareness, women health and hygiene and regular health check-ups by external health experts.**

- **Yoga and meditation training, as well as, indoor and outdoor sports facilities, contribute to students' overall well-being.**

- **To support gender equity, the institution has two 50- seater girls' hostels equipped with CCTV surveillance, 24-hour security, a warden and a dedicated hostel committee.**

- **Separate girls' common room, a day care centre for the children, a sick room and a complaint box placed near Principal's cabin contribute to enhance the inclusive environment.**

File Description	Documents
Annual gender sensitization action plan	https://www.jhgovtbetul.com/wp-content/uploads/2024/05/7.1.1-A.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.jhgovtbetul.com/wp-content/uploads/2024/05/7.1.1-B.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The following measures are taken for the management of waste:

- Separate dustbins for degradable and non-degradable solid waste are available at various places.
- Solid degradable waste from plants collected in vermin composting units to convert it into organic fertilizer.
- Non-degradable solid waste collected by the garbage collection van of Municipal Corporation.
- Optimal use and timely maintenance of electronic goods is done to minimise e-waste generation.
- Remaining e-waste is kept in a store room allotted for the purpose.
- Use of one-side blank pages practised to reduce the use of paper.
- Most of the official communication is ensured through emails, WhatsApp etc.
- Old newspapers and stationery are disposed of through vendors and scrap dealers
- E-waste is written off through physical verification committee and write off committee.
- Single use plastic is banned on the campus.
- Soak pits have been constructed for ground water recharge.
- Waste paper recycling is done through local traders.
- Rain water harvesting system serves the purpose of water conservation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

JH Govt. PG College, Betul being the lead college of the district, attracts students from diversesocio-economic backgrounds, cultures, and communities from the city and nearby villages. The institution provides an inclusive environment towards cultural, regional, linguistic, communal, socio-economic and other diversities.

The following initiatives were taken during the current year:

- **The oath to promote national integrity and communal harmony was taken on Sadbhavana Diwas.**
- **Study tours, heritage visit, industrial tours were organised to expose them to cultural, regional and socio-economic diversity and appreciate diversity in all its forms.**
- **Various activities for social awareness and communal harmony were organised by the volunteers of the boys' and girls' units of NSS and NCC.**
- **Lectures on these issues are organised through the Career Counselling and personality Development Cell of the institution.**
- **Sanskrit Sambhshan Course and Spoken English Courses were organised by the Department of Sanskrit and English.**
- **Numerous scholarships and welfare schemes such as Gaon ki Beti Yojana, Pratibha Kiran, Post Metric Scholarship are there for the inclusion of students from SEDGs.**
- **Divyangjan Prakoshth has been established.**

- **The core of our curriculum is designed to reflect and reinforce constitutional values. Our Code of Conduct for both students and teachers, and the operation of committees like the Discipline Committee and Anti-Ragging Committee, further reinforce these values.**

Institution's commitment to inclusivity transcends the confines of its campus. Visits to religious establishments, old age homes, orphanages, and slum areas by faculty and student volunteers reflect its dedication to societal harmony and responsibility.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Following measures have been taken for the sensitization of students and employees of the institution to the constitutional obligations:

- Celebration of Commemorative Days : Sadbhawana Diwas, Republic Day, Independence Day, Youth Day, Human Rights Day, Indian Constitution Day, Voters Day, National Unity Day, Sushasan Diwas, Madhya Pradesh Sthapana Diwas, Vishwa Adivasi Diwas, World Environment Day, International Women's Day, Energy Conservation Day, NSS Day, NCC Day were celebrated .
- Birth Anniversaries of great leaders such as Mahatma Gandhi, Dr Babasaheb Ambedkar, and Dr Sarvepalli Radhakrishnan, Sardar Vallabhbhai Patel, Swami Vivekananda were commemorated and eminent speakers were invited on such occasions to motivate the students to imbibe the qualities of national unity, integrity and communan harmony.
- Madhya Pradesh Gaan and National Anthem are sung at the end of each programme.
- Awareness Programmes were organised on Domestic Violence, POCSO Act, Child Protection, Child Trafficking.
- Programmes on Environmental Pollution, Energy Conservation, Tree Plantation , Water Conservation, Wild Life Conservation were organised to create awareness about the duties towards environmental conservation.
- Activities were carried out on Voter Awareness, Cyber Security, Traffic Security, DigitalIndia, Disaster Management.
- Invited lectures were organised on Values, Rights, Duties and Responsibilities of Students.
- Dhwaja Nidhi is collected from the employees and students to support the soldiers of our country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.jhgovtbetul.com/wp-content/uploads/2024/05/7.1.9-.pdf
Any other relevant information	https://www.jhgovtbetul.com/wp-content/uploads/2024/05/7.1.9-.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of	A. All of the above

Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates/organises following national and international commemorative days, events and festivals:

- **Independence Day**
- **Republic Day**
- **National Science Day**
- **Sadbhavana Diwas**
- **National Sports Day**
- **Vishwa Adivasi Diwas**
- **Teachers' Day**
- **International Hindi Day**
- **NSS Foundation Day**
- **Mahatma Gandhi and Lal Bahadur Shastri Jayanti**
- **National Unity Day**
- **Indian Constitution Day**
- **National Energy Conservation Day**
- **World Aids Day**
- **Sushasan Diwas**
- **National Mathematics Day**
- **Savitribai Phule JayantI**
- **Jaywantibai Jayanti**
- **National Youth Day**
- **National Voters Day**
- **Martyrs' Day**
- **Subhash Chandra Bose Jayanti**
- **World Cancer Day**
- **International Sparrow Day**
- **International Labour Day**
- **Anti -Terrorism Day**

- **World No Tobacco Day**
- **Buddha Jayanti**
- **World Environment Day**
- **International Yoga Day**
- **International Day against Drug Abuse and Illicit Trafficking**
- **World Wetland Day**
- **World Cancer Day**
- **National Science Day**
- **Ambedkar Jayanti**
- **Mahavir Jayanti**
- **Kargil Vijay Diwas**
- **World Water Day**
- **International Women's Day**
- **World Mental Health Day**
- **Birsa Munda Jayanti**
- **Madhya Pradesh Sthapana Diwas**
- **Madya Nishedh Diwas**

Events and Festivals:

- **Ganeshotsava**
- **Budhha Purnima**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I Best Practice: Nurturing Environmental Consciousness through Eco Club

Objective

To extend environmental awareness to the broader community through collaborative endeavours.

Context

An Eco Club has been formed in the institution to boost ecological awareness and implement sustainable practices, thereby fostering an environment of conscious and responsible learning.

Practice

- Plantation drives and cleanliness campaigns
- Students' participation in contests and competitions such as essay writing, poster making, quiz and slogan writing
- Innovative campaigns and workshops
- Awareness weeks and special events
- Industrial visits and entrepreneurship camps
- Best out of waste, rainwater harvesting, waste management, installation of solar panels, and the use of energy saving devices
- Energy Audit, Environment Audit and Green Audit

Evidence of Success:An amplified awareness and interest in environmental conservation among students and faculty.

II Best Practice: Publication of JH e-News

Objectives

To enhance the involvement of the stakeholders in the activities of the institution

The Context

A quarterly e-News is published to showcase institution's prominent activities to the stakeholders.

The Practice

A committee, headed by a senior professor, two junior professors, and a few enthusiastic students, is formed. The students collect data, reports, news, and photographs of the activities from all departments. After data collection, useful information is selected, and the editing process begins. With some technical assistance JH e-News is published.

The Evidence of Success is perceived in the closer relationship of the institution with the stakeholders and their increased involvement in the institution's activities.

File Description	Documents
Best practices in the Institutional website	https://www.jhgovtbetul.com/wp-content/uploads/2024/05/Best-Practice-I-2022-23.pdf
Any other relevant information	https://www.jhgovtbetul.com/wp-content/uploads/2024/04/Best-Practice-II-2022-23.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is committed to providing inclusive, equitable, sustainable, value-based quality education to the students belonging to SEDGs. The institution is very sensitive to the special needs of SEDGs including differently-abled. It has always tried to assist these students through various measures and facilities in addition to the implementation of various welfare schemes of the government.

ADivyangjan Prakoshthhas been established in the institution with the aim of providing every possible facility to these students. The KIBO software available in the cell has made knowledge acquisition easier for the students.

In addition to the government scholarships provided to these students, the college has physical facilities such as wheelchairs, ramps, specially made toilets, and signages for them.

The institution has been organising various skill development programmes to enhance their special abilities and self-confidence and to make them self-reliant. Teachers and students visit schools and hostels of differently-abled students and organise awareness programmes for them.

The consistent initiatives of the institution have resulted into numerous achievements earned by these students. Many students have progressed to higher education and have been employed. One student has completed his PhD in Hindi, and another has submitted his thesis

in English. Some of them are working as Assistant Professors. Two Assistant Professors of the Department of Political Science are alumni of our institution. The professors have been conducting coaching classes for UGC NET and SET for the last two years. With the earnest efforts of the professors, three differently-abled students have qualified UGC NET.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

- To submit SSR for the third cycle of NAAC accreditation
- To implement NEP-2020 in UG third year programmes
- To prepare Annual Academic Calendar
- To initiate new add-on, value-added and certificate courses
- To conduct sensitization programmes on cross-cutting issues
- To strengthen learning outcome measurement techniques
- To conduct more activities on Indian Knowledge System
- To strengthen innovative eco-system
- To improve stakeholders' involvement
- To apply innovative teaching and evaluative methods
- To encourage students for completing more SWAYAM courses
- To strengthen research and development cell
- To establish more MoUs for collaborative activities
- To augment and strengthen the infrastructure.