



## Internal Quality Assurance Cell

### Perspective Plan for 2022- 23

S.N.	Head	Action Plan
1	<b>Curriculum Planning and Implementation</b>	<ul style="list-style-type: none"><li>• A Consolidated Activity Calendar will be prepared by the IQAC.</li><li>• The IQAC will ensure strict adherence to the calendar.</li></ul>
2	<b>Academic Flexibility</b>	<ul style="list-style-type: none"><li>• The New Education Policy will be implemented in UG second year.</li><li>• New elective and vocational courses will be introduced in UG second year.</li><li>• New add on/ certificate/ value added courses will be started.</li></ul>
3	<b>Curriculum Enrichment</b>	<ul style="list-style-type: none"><li>• Cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics will be integrated in transacting the curriculum.</li><li>• Field Projects/ Internships/ Community Engagement will be introduced in UG second year.</li></ul>
4	<b>Feedback System</b>	<ul style="list-style-type: none"><li>• Feedback will be obtained from teachers, students, alumni, and employers. Feedback will be analysed to enhance learning effectiveness.</li><li>• The curriculum feedback will be conveyed to the university through BoS members.</li></ul>
5	<b>Student Enrolment</b>	<ul style="list-style-type: none"><li>• The <i>College Chalo Abhiyan</i> campaign will be conducted to enhance enrolment ratio.</li></ul>
6	<b>Teaching Learning Process</b>	<ul style="list-style-type: none"><li>• Student Induction Programme will be organised for new entrants.</li><li>• IQAC will ensure that teaching planners are prepared in all departments and are meticulously followed.</li><li>• Student centric learning will be promoted through group discussions, workshops, seminars, and field visits.</li><li>• Slow learners and advanced learners will be identified and appropriate measures will be taken to improve their performance.</li></ul>

7	<b>Teacher Quality</b>	<ul style="list-style-type: none"> <li>• Faculty participation in faculty development programmes, workshops, seminars, and conferences will be encouraged.</li> <li>• Faculty members will be encouraged to pursue PhDs and other relevant programmes.</li> </ul>
8	<b>Evaluation Process and Reforms</b>	<ul style="list-style-type: none"> <li>• OMR sheets will be used for the UG second- year Foundation Course.</li> <li>• The use of ICT in continuous comprehensive evaluation will be enhanced.</li> </ul>
9.	<b>Student Performance and Learning Outcomes</b>	<ul style="list-style-type: none"> <li>• COs for UG second year courses will be revised according to the NEP.</li> <li>• IQAC will ensure that departments take appropriate measures to communicate and measure the POs, PSOs, and COs.</li> </ul>
10	<b>Student Satisfaction Survey</b>	<ul style="list-style-type: none"> <li>• In preparation for the upcoming Student Satisfaction Survey conducted by the NAAC, brochures and pamphlets will be displayed across the campus to ensure maximum student participation.</li> </ul>
11	<b>Resource Mobilisation For Research</b>	<ul style="list-style-type: none"> <li>• Resources will be mobilised for research projects, paper publication, and doctoral programmes.</li> <li>• Research and Development Committee will encourage PG students for progression to PhD programme.</li> <li>• Research supervisors will register more research scholars under their guidance for PhD.</li> </ul>
12	<b>Innovation Ecosystem</b>	<ul style="list-style-type: none"> <li>• An ecosystem for innovations and the Indian Knowledge System (IKS) will be created for the creation and transfer of knowledge/technology.</li> <li>• An Incubation Centre will be established.</li> <li>• Workshops and seminars on topics including Intellectual Property Rights, Research Methodology and Entrepreneurship will be conducted by the departments.</li> </ul>
13	<b>Research Publication and Awards</b>	<ul style="list-style-type: none"> <li>• The IQAC will ensure the publication of research papers in UGC CARE listed and peer-reviewed journals.</li> </ul>
14	<b>Extension Activities</b>	<ul style="list-style-type: none"> <li>• Extension activities on environmental awareness, health, hygiene, and other social issues will be conducted.</li> <li>• Student participation in state and national level NCC and NSS Camps will be encouraged.</li> </ul>

15	<b>Collaboration</b>	<ul style="list-style-type: none"> <li>• MOUs will be established for student learning expansion.</li> <li>• Activities such as internships, field projects, certificate courses, expert lectures, training programmes will be conducted with institutions and organisations under MOUs.</li> </ul>
16	<b>Physical Facilities</b>	<ul style="list-style-type: none"> <li>• A Skill Development Centre will be established.</li> <li>• The construction work of the auditorium will be completed.</li> <li>• A Yoga and Meditation Centre will be established.</li> </ul>
17	<b>Library as a Learning Resource</b>	<ul style="list-style-type: none"> <li>• The use of NList and e-Granthalaya will be promoted.</li> </ul>
18	<b>IT Infrastructure</b>	<ul style="list-style-type: none"> <li>• Additional computers will be purchased for library and computer labs.</li> <li>• IT facilities will be updated.</li> <li>• The institution's web site will be regularly updated.</li> <li>• Free Wi-Fi will be provided to students.</li> </ul>
19	<b>Maintenance of Campus Infrastructure</b>	<ul style="list-style-type: none"> <li>• Sports Grounds, Day Care Centre, Table Tennis Room and Divyangjan Prakoshtha will be renovated.</li> <li>• The campus gardens will be maintained and beautified.</li> </ul>
20	<b>Student Support</b>	<ul style="list-style-type: none"> <li>• Capacity building and skill enhancement initiatives will be taken.</li> <li>• Short-term job-oriented training programmes will be organised.</li> <li>• Mentor-Mentee scheme will be continued.</li> <li>• Coaching for UGC NET will be provided to the students.</li> <li>• Placement drives will be arranged.</li> </ul>
21	<b>Student Progression</b>	<ul style="list-style-type: none"> <li>• Students' progression to higher education will be enhanced by continuous counselling through the mentor system and career guidance cell.</li> <li>• IQAC will ensure that the departments keep the records of students' progression and placements.</li> </ul>
22	<b>Student Participation in Activities</b>	<ul style="list-style-type: none"> <li>• Student participation in sports and cultural activities will be enhanced.</li> </ul>
23	<b>Alumni Engagement</b>	<ul style="list-style-type: none"> <li>• Steps will be taken to enhance alumni contributions to the institution's quality enhancement and sustenance.</li> </ul>

24	<b>Strategy Development and Deployment</b>	<ul style="list-style-type: none"> <li>Decentralisation and participative governance will be ensured through JBS, the IQAC, the Staff Council, and other committees.</li> </ul>
25	<b>Faculty Empowerment Strategies</b>	<ul style="list-style-type: none"> <li>Workshops for skill enhancement of teachers will be organised by IQAC.</li> <li>Faculty members will be encouraged to participate in FDPs, seminars, MOOCs, etc.</li> <li>Teachers will be motivated to create e-content for the e-Shiksha LMS of the DHE.</li> </ul>
26	<b>Internal Quality Assurance System</b>	<ul style="list-style-type: none"> <li>IQAC will develop strategies and action plans in accordance with NAAC guidelines and actions will be taken accordingly.</li> <li>Regular IQAC meetings will be held.</li> <li>The AQAR of the previous year will be prepared.</li> <li>The IQA of the institution will be submitted.</li> </ul>
27	<b>Institutional Values and Social Responsibilities</b>	<ul style="list-style-type: none"> <li>Gender Sensitisation programmes will be conducted.</li> <li>Activities focusing on institutional values and social responsibilities will be carried out.</li> </ul>
28	<b>Best Practices</b>	<ul style="list-style-type: none"> <li>Environmental promotional activities will be conducted.</li> <li>Green Audit, Energy Audit, and Environment Audit of the institution will be conducted.</li> <li>JH e-News will be published quarterly.</li> </ul>
29	<b>Institutional Distinctiveness</b>	<ul style="list-style-type: none"> <li>Various activities for divyangjan (differently-abled) students will be organised through the Divyang Jan Prakoshth.</li> </ul>

(Dr Meenakshi Choubey)  
Coordinator, IQAC

(Dr Rakesh Tiwari)  
Principal



## Internal Quality Assurance Cell

### Action Taken Report 2022- 23

S.N.	Head	Action Taken
1	<b>Curriculum planning and Implementation</b>	<ul style="list-style-type: none"><li>The Consolidated Activity Calendar was prepared by IQAC and is being implemented with regular monitoring by the IQAC.</li></ul>
2	<b>Academic Flexibility</b>	<ul style="list-style-type: none"><li>The New Education Policy was successfully implemented in UG second year.</li><li>New elective and vocational courses were introduced in UG second year.</li><li>Following 30 hours certificate courses and training programme were conducted:<ol style="list-style-type: none"><li>Certificate course in “Sanskrit Sambhashan” (1 August 2022- 10 August 2022.)</li><li>Certificate course in “Advanced Grammar and Communication Skills” (22 August 2022 – 31 August 2022)</li><li>Certificate course in “ Yoga”(22 August 2022 to 31 August 2022)</li><li>Certificate course in “ Fine Arts” (22 August 2022 to 31 August 2022)</li><li>Training programme on “ Income Tax Law &amp; Tax Practices” (11 July 2022 - 27 July 2022)</li></ol></li></ul>
3	<b>Curriculum Enrichment</b>	<ul style="list-style-type: none"><li>Cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics were integrated in transacting the curriculum.</li><li>Field Projects/ Internships/ Community Engagement were introduced in UG second year.</li></ul>
4	<b>Feedback System</b>	<ul style="list-style-type: none"><li>Feedback was obtained from teachers, students, alumni, and employers. Feedback responses were analysed and the results were used to enhance learning effectiveness.</li><li>The input from the feedback on curriculum was conveyed to the university through BoS members.</li></ul>
5	<b>Student Enrolment</b>	<ul style="list-style-type: none"><li><i>College Chalo Abhiyan</i> was conducted to enhance enrolment ratio.</li></ul>

6	<b>Teaching Process</b> <b>Learning</b>	<ul style="list-style-type: none"> <li>• Department-wise Student Induction Programme was organised for new entrants from 1 July to 9 July 2022.</li> <li>• Teaching planners were prepared in the departments and were meticulously followed.</li> <li>• Student centric experiential learning was ensured through group discussions, workshops, seminars, field visits, study tours to enrich teaching learning process. Some of the activities are as follows: <ul style="list-style-type: none"> <li>a. Educational/Industrial Tour (4 November 2022)</li> <li>b. Essay writing, speech and poster making competitions on “National Education Policy 2020 and Innovations” (18 -19 November 2022)</li> <li>c. Personality Development Workshop (1 June-3<sup>rd</sup> June 2022)</li> <li>d. Study Tour (Department of Chemistry, 20 August 2022)</li> <li>e. Study Tour (Department of Physics, 21 August 2022)</li> <li>f. Educational Tour (Career Guidance Cell, 4 November 2022)</li> <li>g. Educational Tour (Department of Sociology, 11 December 2022)</li> <li>h. Educational Tour (Department of English, 13 January 2023)</li> <li>i. Education Tour (Department of Geography, 31 January 2023)</li> <li>j. Study Tour (Department of Chemistry, 10 February 2023)</li> </ul> </li> <li>• Slow learners and advanced learners were identified and appropriate measures were taken to improve their performance.</li> </ul>
7	<b>Teacher Quality</b>	<ul style="list-style-type: none"> <li>• Teachers were motivated to participate in Faculty Development Programmes, workshops, seminars and conferences.</li> <li>• Faculty members were encouraged to pursue their PhDs and other relevant programmes.</li> </ul>
8	<b>Evaluation Process and Reforms</b>	<ul style="list-style-type: none"> <li>• OMR sheets were used for UG second year Foundation Course.</li> <li>• The use of ICT was enhanced in the Continuous Comprehensive Evaluation.</li> </ul>
9.	<b>Student Performance and Learning Outcomes</b>	<ul style="list-style-type: none"> <li>• COs for UG Second year courses were revised according to the NEP.</li> <li>• Departments took appropriate measures to communicate and measure the POs, PSOs and COs.</li> </ul>
10	<b>Student Survey</b> <b>Satisfaction</b>	<ul style="list-style-type: none"> <li>• Brochures and pamphlets were displayed in the campus for ensuring maximum participation of students in NAAC conducted Student Satisfaction Survey.</li> </ul>

11	<b>Resource Mobilisation For Research</b>	<ul style="list-style-type: none"> <li>• Resource were mobilised for research projects, research paper publication and doctoral programmes.</li> <li>• Research and Development Committee encouraged PG students for progression to PhD programme.</li> <li>• Following research scholars got their PhD degrees : <ul style="list-style-type: none"> <li>a. Madhuri Dhote (English) on 30 August 2022</li> <li>b. Sushma Deshmukh (English) on 30 August 2022</li> <li>c. Papiha Amin ( English) on 30 August 2022</li> <li>d. Nazli Khan ( English) on 17 February 2023</li> <li>e. Sheetal Khare ( English) on 19 May 2023</li> <li>f. Mahendra Nawange ( Microbiology) on 22 May 2023</li> <li>g. Ramchandra Gujre ( Botany) on 21 July 2022</li> </ul> </li> <li>• Following faculty member and staff got their PhD degrees: <ul style="list-style-type: none"> <li>1. Dr Rajesh Sheshkar, Commerce (17 June 2022)</li> <li>2. Dr Anita Dhurve, Sociology ( 27 February 2023)</li> </ul> </li> </ul>
12	<b>Innovation Ecosystem</b>	<ul style="list-style-type: none"> <li>• Ecosystem for innovations, Indian Knowledge System (IKS) including Incubation Centre was created for the creation and transfer of knowledge/technology. Workshops were organised on “<i>Swadeshi Bharat Dasha aur Disha</i>” (1 December, 2022), The Contribution of Mahlanobis in Indian Economy (1 July 2022).</li> <li>• Lecture series on Hindi Kal, Aaj aur Kal (15 October 2022), Birsa Munda Jayanti (15 November 2022), Lecture on the brave sacrifice story of Jorawar Singh and Fateh Singh (28 December 2022).</li> <li>• Workshops, seminars on topics including Intellectual Property Rights and Entrepreneurship were conducted by the departments. Seminars were organised on the following topics: <ul style="list-style-type: none"> <li>a) “Intellectual Property Rights” (08 August 2022)</li> <li>b) “Local Martyrs Heroes of the Freedom Movement” (18 October 2022)</li> <li>c) “Role of Science in Sustainable Development” (17 August 2022)</li> <li>d) “Contribution of the Tribes of Betul District in the Freedom Movement” (29 August 2022)</li> <li>e) “Self-Reliant India: An Evaluation of 75 Years of India’s Economic Progress” (4-5 August 2022)</li> <li>f) “Changing Perspectives of Literature and Society in Independent India” (20 August 2022)</li> <li>g) “CSIR-NET/JRF Preparation and Strategic Tips and Research Methodology of PhD Program” (18 August 2022)</li> <li>h) “Changing Dimensions of Public Administration” (27-29 August 2022)</li> <li>i) Live streaming of National Webinar on “ National</li> </ul> </li> </ul>

		<p>Education Policy and Youth Policy” (27 February 2023)</p> <p>j) Workshop on “ Role of JBS in the Implementation of New Education Policy” (14 March 2023)</p> <p>k) National Seminar on “Concepts and Achievements of Indian Independence Movement” on 21 March 2023.</p>
13	<b>Research Publication and Awards</b>	<ul style="list-style-type: none"> <li>• High quality research papers were published in UGC CARE listed and peer reviewed journals.</li> </ul>
14	<b>Extension Activities</b>	<ul style="list-style-type: none"> <li>• Extension activities on environmental awareness, health, hygiene, and other social issues were conducted.</li> <li>• Students participated in state and national level NCC and NSS Camps.</li> </ul>
15	<b>Collaboration</b>	<ul style="list-style-type: none"> <li>• MOUs were established with following institutions to expand the learning scope of the students: <ul style="list-style-type: none"> <li>a. Sanskrit Bharti Madhyaprant, Bhopal</li> <li>b. Krishi Vigyan Kendra, Betul Bazar, MP</li> <li>c. Department of Economics, Rani Durgawati University, Jabalpur, MP</li> </ul> </li> <li>• Activities such as internships, field projects, certificate courses, expert lectures, training programmes were conducted with institutions and organisations under MOUs.</li> </ul>
16	<b>Physical Facilities</b>	<ul style="list-style-type: none"> <li>• A Skill Development Centre was established.</li> <li>• The construction work of the auditorium was completed.</li> <li>• A Yoga and Meditation centre was established.</li> </ul>
17	<b>Library as a Learning Resource</b>	<ul style="list-style-type: none"> <li>• Use of NList and e-Granthalaya was promoted.</li> </ul>
18	<b>IT Infrastructure</b>	<ul style="list-style-type: none"> <li>• Orders were placed for the purchase of computers for library and computer labs.</li> <li>• IT facilities were updated.</li> <li>• Institution’s website was regularly updated.</li> <li>• Free Wi-Fi facility was provided to the students.</li> </ul>
19	<b>Maintenance of Campus Infrastructure</b>	<ul style="list-style-type: none"> <li>• Sports Grounds, Day Care Centre, Table Tennis Room and Divyangjan Prakoshtha were renovated.</li> <li>• The campus gardens were maintained and beautified.</li> </ul>
20	<b>Student Support</b>	<ul style="list-style-type: none"> <li>• Capacity building and skill enhancement initiatives were taken.</li> <li>• Short-term job-oriented training programmes were organised.</li> <li>• Mentor-Mentee scheme was continued.</li> <li>• Coaching for UGC NET was provided to the students.</li> </ul>



		<ul style="list-style-type: none"> <li>• Placement drive conducted on 10 May 2023</li> <li>• Campus Placement / Recruitment Drive on 12 April 2023</li> <li>• Felicitation of Army Men and Agniveer Recruitment Training on 17 October 2022</li> <li>• Expert Lecture on “Creating New Age Entrepreneurs through Direct Selling” on 10 February 2023</li> <li>• One Day Workshop on “Preparation for Competitive Examinations” on 15 February 2023</li> <li>• Lectures conducted by the faculty members under Teacher Guardian Scheme on 11 December- 25 December 2022, 16 January-30 January 2023, 6 February- 23 February 2023, 12 April -15 April 2023.</li> <li>• Financial Literacy Camp on 20 February 2023</li> </ul>
21	<b>Student Progression</b>	<ul style="list-style-type: none"> <li>• Students’ progression to higher education was enhanced by continuous counselling through the mentor system and career guidance cell.</li> <li>• Records of students’ progression and placements were kept by the departments.</li> </ul>
22	<b>Student Participation in Activities</b>	<ul style="list-style-type: none"> <li>• Students’ participation in sports and cultural activities was enhanced.</li> </ul>
23	<b>Alumni Engagement</b>	<ul style="list-style-type: none"> <li>• Appropriate measures were taken to enhance the contribution of the alumni to the institution’s quality enhancement and sustenance.</li> </ul>
24	<b>Strategy Development and Deployment</b>	<ul style="list-style-type: none"> <li>• Decentralisation and participative governance was ensured through JBS the IQAC, the Staff Council and other committees.</li> </ul>
25	<b>Faculty Empowerment Strategies</b>	<ul style="list-style-type: none"> <li>• Following workshops for skill enhancement of teachers were organised: <ul style="list-style-type: none"> <li>a. Use of ICT in Teaching-Learning &amp; Evaluation (8 June 2022)</li> <li>b. Integrated Financial Management &amp; Information System (10 June 2022)</li> </ul> </li> <li>• Faculty members participated in FDPs, seminars, MOOCs and refresher courses etc.</li> <li>• Faculty members participated in six-day online professional development programme organised by IGNOU.</li> <li>• Teachers created e-content for the e-Shiksha LMS of the DHE.</li> </ul>
26	<b>Internal Quality Assurance System</b>	<ul style="list-style-type: none"> <li>• Strategies and action plan were framed in accordance with NAAC guidelines and actions were taken accordingly.</li> <li>• Regular meetings of the IQAC were held.</li> <li>• AQAR of the previous year was prepared.</li> </ul>

		<ul style="list-style-type: none"> <li>• IIQA of the institution was submitted.</li> </ul>
27	<b>Institutional Values and Social Responsibilities</b>	<ul style="list-style-type: none"> <li>• Gender Sensitisation programmes were conducted. Jaywantibai Death Anniversary was commemorated and Savitribai Phule Birth Anniversary was celebrated (3 January 2023). Expert lecture by the Superintendent of Police, Betul on Crime against Women, Cyber Crime and Anti-Alcoholism was conducted.</li> <li>• Following activities were conducted on institutional values and social responsibilities: <ul style="list-style-type: none"> <li>a. Anti-alcoholism awareness programme on 3 November 2022</li> <li>b. Cancer Awareness Campaign by NCC on 6 November 2022</li> <li>c. Rally for SVEEP conducted.</li> <li>d. Birsa Munda Jayanti celebrated on 15 November 2022</li> <li>e. Blanket and other items of daily use distributed to the sixty-six poor and the needy people of Godidhana, Betul on 27 November 2022</li> <li>f. “<i>Har Ghar Tiranga</i>” on 11 -17 August 2022</li> <li>g. <i>Youth Mahapanchayat- 116 Anniversary of Chandrashekhar Azad</i> celebrated on 18 July 2022</li> <li>h. Essay competition on “<i>Untold Stories of the Freedom Fighters on Madhya Pradesh</i>” under <i>Azadi ka Amrit Mahotsava</i> organised on 1 August, 2022</li> <li>i. District level essay writing competition on “<i>Swadhintake 75 Varsh: Kal, Aaj aur Kal</i>” on 2 August 2022</li> <li>j. Azadi ka Amrit Mahotsava on 16-17 September 2022</li> <li>k. District level Azadi ka Amrit Mahotsava on 23 September-27 September, 2022</li> <li>l. Essay writing and speech competition on Gandhi Jayanti.</li> <li>m. National Unity Day on 31 October 2022</li> <li>n. Speech Competition on ‘Role of Youth in Nation Building’ on 12 January 2023</li> <li>o. Essay writing, debate and workshop on National Voters Day on 25 January 2023)</li> <li>p. International Millet Year 2023 on 25 -27 February 2023</li> <li>q. Live streaming of Youth Mahapanchayat on 23 March 2023</li> <li>r. Poster exhibition, drawing, essay writing, speech competition, rangoli, wall painting, human chain, pamphlet distribution, signature campaign on International Anti- Tobacco Day 31 May 2023</li> <li>s. International Environment Day on 5 June 2023.</li> <li>t. Rally on World Blood Donors Day on 14 June 2023</li> <li>u. International Yoga Day on 21 June 2023.</li> </ul> </li> </ul>

28	<b>Best Practices</b>	<ul style="list-style-type: none"> <li>• Following environmental promotional activities were conducted:</li> <li>• Cleanliness campaign on 2 October-31 October 2022</li> <li>• Making of eco-friendly models with plastic bottles on 4 July 2022</li> <li>• Plantation drive on 17 February 2023.</li> <li>• Green Audit, Energy Audit and Environment Audit of the institution were conducted.</li> <li>• JH e-News was published quarterly.</li> </ul>
29	<b>Institutional Distinctiveness</b>	<ul style="list-style-type: none"> <li>• Various activities were organised for the divyang students by Divyangjan Prakoshth.</li> </ul>

(Dr Meenakshi Choubey)  
Coordinator, IQAC

(Dr Rakesh Tiwari)  
Principal