

## Office of the Principal

J.H. Govt. PG College, Betul (M P) 460001 NAAC Accredited B+ Grade

Phone No. 07141-234244 (Office), 07141-231666 (Fax) e-mail: hegjhpgcbet@mp.gov.in

#### Action Taken and Outcome Achieved Session 2017-2018

- Regular meetings of Internal Quality Assurance Cell (IQAC) were organised.
- A national seminar on 'Emerging Trends in E-commerce' was organised.
- A lecture series on Mahatma Gandhi, Dr. Ambedkar, Pt. Deen Dayal Upadhyaya and Swami Vivekanand was organised wherein eminent scholar of the country were invited for deliberation on the great ideas of these thinkers.
- Infrastructure of the institution was augmented.
- Voters awareness programme was organised under the SVEEP programme.
- · Plantation drive was conducted to spread awareness about global warming.
- Beautification of the college premises was done.
- · The construction of auditorium was started.
- More CCTVs were installed for ensuring the safety and security of students.
- · Many quality improvement strategies were devised.

Dr K R Magarde Coordinator, IQAC Dr Rakesh Tiwari Principal

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#### Action Taken and Outcome Achieved Session 2018-2019

- Quarterly meetings of IQAC were held regularly.
- All the departments formulated their own quality enhancement strategies.
- Various programmes and activities of the institution were documented.
- Structured feedback from students, teachers and parents was obtained, analysed and actions were taken.
- Guest lectures were conducted by Personality Development Cell as well as by most of the departments.
- Workshops and educational excursions were arranged for the enrichment of teaching learning experience.
- Equipment were purchased for science laboratories.
- A four months' 'Domestic Data Entry Operator Programme' for differently abled students was organised in collaboration with MPCON.
- Intuition Programme for visually challenged students was conducted from 20.12.2018 to 29.12.2018.
- Short term career oriented training programmes on 'Beauty Parlour' and 'Tally Advanced' were organised.
- The process of student tracking was initiated.
- Systematic Voters' Education and Electoral Participation Programme was organised.
- · AQAR for the previous year was prepared.

• Institutional website was updated.

Dr K R Magarde Coordinator, IQAC

Dr Rakesh Tiwari Principal

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#### Action Taken and Outcome Achieved Session 2019-2020

- The meetings of internal quality assurance committee were held regularly.
- · The AQAR of the previous year was prepared.
- Feedback from students, teachers, parents and alumni was collected, analysed and utilised for quality enhancement.
- Student Satisfaction Survey was conducted, analysed and utilised for quality enhancement and sustenance.
- Innovative modern teaching- learning methods were used for making the process of teaching - learning participative and student - centric. The use of ICT was promoted. More emphasis was laid on experiential learning. The students of the Department of History were taken to the places of historical importance. Online classes were conducted during the lockdown period.
- A monitoring committee comprising of some of the senior faculty members was formed to monitor the classes.
- SWOC Analysis of the institution was done to find out the strength, weaknesses, opportunities and challenges of the institution. Quality enhancement initiatives were taken on the basis of the analysis.
- Keeping in view the growth in the enrolment of the students, four class rooms were constructed through the scheme of RUSA. Equipment and instruments for science laboratories were also purchased.
- Induction programme was conducted for the newly admitted students to inform them about the courses, infrastructure, student welfare schemes and amenities available in the institution.
- Student were motivated to participate and give their best in curricular as well as cocurricular activities.
- National/International commemorative days like World Yoga Day, Sadbhavana Diwas, Gandhi Jayanti, NSS Day, Earth Day, World AIDS Day, World Youth Day, Independence Day, NSS Day, Madhya Pradesh Sthapna (Foundation) Diwas, World Human Rights Day, Vivekananda Jayanti, Votes Day, Republic Day, Martyrs' Day were celebrated/organised.
- In order to disseminate the information regarding various activities related to quality enhancement and sustenance to all the stake holders, J H e-News was published.
- In order to promote universal values amongst the student, activities like workshops, seminars, group discussion and guest lectures were conducted.

- Activities like essay writing, slogan writing, debate, rangoli, nukkad natak (street plays)
  quiz. etc. were conducted under the SVEEP (Systematic Voters Education Electoral
  Participation) programme.
- A large number of community welfare activities were conducted through NSS and NCC.
- Initiatives were taken to make the campus eco-friendly. Faculty members, students and non-teaching staff were motivated to participate in plantation drive. The use of plastic, tobacco-smoking and chewing of pan-masala were completely banned in the campus.
- Students spread awareness regarding environment pollution during the NSS campus.
- A district level career fair was held in the institution where local companies as well as companies / organisations from the surrounding areas were invited to provide job-oriented training and job opportunities to the students.
- A short-term career-oriented training programme was conducted under Swami
   Vivekanand Career Guidance scheme of the state government.

A large number of career-oriented motivational lectures were organised.

Dr Meenakshi Choubey Coordinator, IQAC Dr Vijeta Choubey Principal

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#### Action Taken and Outcome Achieved Session 2020-2021

- A one day national webinar on 'The Impact of COVID-19 Pandemic on Rural Students in Higher Education' was conducted by IQAC on 7th July, 2020.
- A National Webinar on 'Disability Rights and Indian Education System' was organised on 19th -20th January, 2021.
- A national webinar on 'Various Aspects of Spectroscopic Techniques in Chemistry' was organised on 12th -13th February, 2021.
- A Six Day Online International Faculty Development Programme was conducted by IQAC from 27<sup>th</sup> July 2020 to 1<sup>st</sup> August 2020.
- An International Virtual Conference on "Interdisciplinary Development in Science, Technology and Humanities" was organised on 5th -6th August 2020.
- Another International Virtual Seminar on "Interdisciplinary Development in Research Design with Special Reference to Environmental Science" was conducted on 23rd August 2020.
- Induction programme for the new entrants was conducted on 29th December 2020.
- A Five Day Online Training Programme on 'Revised NAAC Assessment and Accreditation Process' was organised for the faculty members of the college from 25th January 2021 to 30th January, 2021.
- The Academic and Administrative of the institution for the current session was carried out
- Extra classes were conducted for slow and advanced learners. Two hundred ninety-one remedial classes were also conducted for slow learners.
- An MoU was signed with the Institute of Excellence in Higher Education, Bhopal for academic and research activities.
- Most of the faculty members participated in online webinars and conferences during the lockdown period. A large number of research papers were written.
- Energy Conservation Day was celebrated on 14th December 2020. Expert lectures of Dr R K Arya, Chief Scientist, MPCST Bhopal and Prof. Prashant V. Baredar, Chairman, Energy Centre, MANIT, Bhopal were conducted during the programme.
- The expert lecture of Chetan Solanki, Professor, IIT was organised on 18.12.2020. An
  online quiz on General Awareness related to Science on the special occasion of National
  Science Day was conducted.
- Swami Vivekananda Career Guidance Cell organised one hundred lectures on personality development, entrepreneurship, skill development, moral values, spirituality, national integration, Indian tradition and culture during the year.
- Social welfare activities were conducted on AIDS awareness, women empowerment, gender equity, Save Girl Child, POCSO Act awareness, health and hygiene, cleanliness,

tree plantation, environmental conservation, energy conservation etc. through NSS, NCC, Swami Vivekananda Career Guidance Cell and Red Ribbon Club.

- · Mentoring of students was started.
- Infrastructure of the institution was augmented.
- Feedback from the stakeholders was taken, analysed and action was taken on feedback report.
- Online classes were conducted.

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#### Action Taken Report 2021-2022

- Twenty seminars and webinars on the topics such as Intellectual Property Rights, Research Methodology, Gender Equity were organised.
- Nine MOUs were signed with other institutions and organisations to conduct collaborative academic and co-curricular activities.
- The enrichment of research ambience resulted in outcomes such as the publication of 24
  research papers in UGC CARE listed journals and sanction of a major research project
  from Science and Engineering Research Board (SERB), Department of Science and
  Technology (DST) Govt. of India.
- Nine faculty members participated in the FDP conducted by the Department of Higher Education, MP on E-content development. Fifteen video lectures were prepared to be uploaded on the portal of DHE, MP.
- Energy Audit, Green Audit and Environment Audit of the college for the current session were conducted.
- A number of short term certificate courses were conducted.
- Innovative modern teaching-learning methods were used for making the process of teaching-learning participative and student centric.
- Use of ICT was enhanced in curricular and cocurricular activities. ICT was also used for Continuous Comprehensive Evaluation as well as feedback collection and analysis.
- Incubation centre was established to support the self-employment of the students.
- The SWAYAM NPTEL Local Chapter was established and students were motivated to register for MOOCs.
- A large number of activities were carried out for achieving Sustainable Development Goals.
- With the implementation of New Education Policy-2020, sixteen elective and eight vocational courses were introduced.
- Experiential learning was promoted through field visits, study tours, project work, apprenticeship, community engagement, internships etc.
- Programme outcomes, programme specific outcomes and course outcomes were revised in the light of New Education Policy.
- Induction programme was conducted for the newly admitted students to inform them about
  the vision and mission of the college, code of conduct, programme outcomes, programme
  specific outcomes, course outcomes, modes and rules regarding continuous comprehensive
  evaluation, various policies, infrastructure, student welfare schemes and facilities available
  in the institution.
- Appropriate initiatives were taken for slow and advanced learners.

- In order to disseminate the information regarding various activities related to quality enhancement and sustenance to all the stake holders, J H e-News was published.
- In order to promote universal values amongst the students, activities like workshops, seminars, group discussions and lectures on universal values were conducted.
- A large number of community welfare activities were organised through NSS, NCC, Swami Vivekananda Career Guidance Cell and Eco Club.
- Essential initiatives were taken to make the campus eco-friendly. Mega plantation drive was conducted.
- A short-term career-oriented training programme was conducted under Swami Vivekanand
   Career Guidance scheme of the state government.
- A number of Capacity Building and Skill Development Programmes were organised.
- Various training programmes were conducted for teaching and non-teaching staff.
- A workshop on New Methodology of NAAC Assessment and Accreditation Process was organised.
- Karate training was organised for the empowerment of women.
- Health check-up and blood donation camps were organised.
- Infrastructure of the institution was augmented. A separate commerce wing and a science wing was constructed.
- SWOC analysis of the institution was carried out to ascertain the strength, weaknesses, opportunities and challenges of the institution. Quality enhancement initiatives were taken on the basis of the analysis.
- Student Help Desk was formed for immediate solution of students' problems.
- A new website of the institution was created.
- A large number of co-curricular activities were organised to celebrate Azadi ka Amrit Mahotsava.
- Yuva Shakti Corona Mukti Abhiyan was conducted.
- College Chalo Abhiyan was conducted to contribute to the enhancement of the gross enrolment ratio.
- Voters Awareness Programmes were organised to undertake the social and national responsibilities.
- The involvement of alumni in quality enhancement initiatives was enhanced.
- Preparation for the third cycle of NAAC assessment and accreditation was started.
- The meetings of Internal Quality Assurance Cell were held regularly.
- The AQAR of the previous year was prepared.
- Feedback from students, teachers, alumni and employers was collected, analysed and utilised for quality enhancement.
- Student Satisfaction Survey was conducted. Data received from the SSS was analysed and utilised for quality enhancement.

(Dr Meenakshi Choubey)
IOAC Coordinator

Coordinator Internal Quality Assurance C. J.H.Govt. College, Betul M.P. (Dr Rakesh Tiwari) Principal

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