



Jaywanti Haksar Government Post Graduate College, Betul
Internal Quality Assurance Cell

No. IQAC/M-01/2018

Date: 23.08.2018

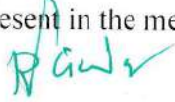








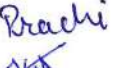

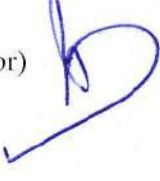
Minutes of the Meeting of IQAC held on 23.08.2018

The meeting of Internal Quality Assurance Committee was held on 23.08.2018 at 3:00 p.m. in the Vivekananda Hall.

Agenda:

1. Confirmation of the minutes of the meeting of IQAC held on 15.06.2018
2. Quarterly meetings of IQAC
3. Quality enhancement strategies
4. Submission of the AQARs of previous years
5. Documentation of programmes and activities
6. Feedback from the stakeholders
7. Promotion of universal values and ethics
8. Enrichment of teaching-learning experience
9. Strengthening of laboratories

The following members of the committee were present in the meeting:

1. Dr. Rakesh Tiwari (Chairperson) 
2. Dr. Dharmendra Kumar 
3. Dr. Meenaskshi Choubey 
4. Dr. H.K.Verma 
5. Prof. Ashok Kadwane 
6. Prof. Ashok Kumar Dabhade
7. Miss Neelima Peter 
8. Prof. Usha Dwivedi 
9. Mr. Sunil Hirani 
10. Mr. Ashish Pandey 
11. Miss Prachi Thakre 
12. Miss Kokila Verma 
13. Dr. Khemraj Magarde (Coordinator) 

At the outset the coordinator welcomed the hon'ble Principal and hon'ble members of Internal Quality Assurance Committee and requested the hon'ble chairperson to permit him to initiate the business of the meeting.

The committee deliberated on the following issues:

1. The committee confirmed the minutes of the meeting of IQAC held on 15.06.2018.
2. Quarterly meetings of IQAC will be held for realizing the goals of quality sustenance and quality enhancement.
3. All the departments will be suggested to formulate their own quality enhancement strategies. IQAC will ensure the implementation of these strategies.
4. The AQARs of previous three years have not been submitted as yet. For preparation of the AQARs of previous years information/data/documents will be collected from all the departments. The AQARS will be prepared and submitted to the NAAC.
5. Various programmes and activities of the institution will be documented for the preparation of the AQAR of the current year.
6. Feedback from students, teachers and parents will be obtained. The results will be analysed and necessary actions will be taken to implement the suggestions.
7. Guest lectures will be conducted through Personality Development Cell of the institution to promote universal values and ethics.
8. In order to enrich the teaching learning experience of the students, workshops and educational excursions will be arranged.
9. It was decided to obtain proposals from the Heads of Departments of science faculty for the purchase of latest equipment for the laboratories.

The meeting ended with vote of thanks.

(Dr. Khemraj Magarde)
IQAC Coordinator

(Dr. Rakesh Tiwari)
Principal
PRINCIPAL
J.H. GOVT. P.G. COLLEGE
BETUL (M.P.)



Jaywanti Haksar Government Post Graduate College, Betul
Internal Quality Assurance Cell

No. IQAC/M-02/2018

Date: 05.10.2018










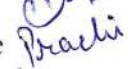
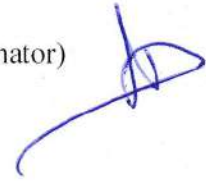
Minutes of the Meeting of IQAC held on 05.10.2018

The meeting of Internal Quality Assurance Committee was held on 05.10.2018 at 3:30 p.m. in the Vivekananda Hall.

Agenda:

1. Confirmation of the minutes of the meeting of IQAC held on 23.08.2018
2. Alumni Meet
3. Skill Development Programme for differently-abled students
4. Short term Career Oriented Training Programmes
5. Student Tracking
6. Systematic Voters' Education and Electoral Participation Programme (SVEEP)
7. Guest lectures and workshops
8. Health Awareness Programme for Girls
9. Preparation of AQARs

The following members of the committee were present in the meeting:


1. Dr. Rakesh Tiwari (Chairperson) 
2. Dr. Dharmendra Kumar 
3. Dr. Meenaskshi Choubey 
4. Dr. H.K.Verma 
5. Prof. Ashok Kadwane 
6. Prof. Ashok Kumar Dabhade
7. Miss Neelima Peter 
8. Prof. Usha Dwivedi 
9. Mr. Sunil Hirani 
10. Mr. Ashish Pandey 
11. Miss Prachi Thankre 
12. Dr. Khemraj Magarde (Coordinator) 

The committee deliberated on the following issues:

1. The coordinator read out the minutes of the meeting of IQAC held on 23.8.2018. The Minutes were confirmed.
2. It was decided to conduct the Alumni Meet and obtain the feedback from them for developing quality culture in the institution. It was also decided to take their help in training the students for cultural programmes, sports and other co-curricular activities.
3. Domestic Data Entry Operator Course will be conducted for differently abled students. Intuition Course will be conducted for visually challenged students. The visually challenged students from other schools and colleges will also be given the opportunity to attend this course.
4. Two short-term career oriented training programmes on 'Beauty Parlour' and 'Tally' will be organized. Some of the alumni of the institution have offered to give their services for the training course on 'Tally'. One of them will be invited to provide the training as well as to interact with the students for sharing his experiences.
5. Student tracking of the passed out students will be done to get the information about their progression to higher education as well as areas where they have been employed.
6. Systematic Voters' Education and Electoral Participation Programme will be organized for voters' education, awareness and literacy wherein various competitions like quiz, slogan making, debate, *nukkad natak*, drawing, songs, painting will be organised.
7. Guest lectures of eminent scholars will be organised. The students will be given the opportunities to interact with them.
8. A workshop on the preparation of various examinations will be organised wherein famous career counselors and motivators will be invited to motivate the students and talk about the ways of dispelling the fear of examinations.
9. Health Awareness Programme for girls of the institution will be organized in collaboration with Educational Welfare Society, Bhopal.
10. Some of the documents/data related to previous AQARs have not been submitted by some of the departments. It was decided to collect the information for finalising the Annual Quality Assurance Reports of the previous years.

The meeting ended with vote of thanks.


(Dr. Khemraj Magarde)
IQAC Coordinator


(Dr. Rakesh Tiwari)
Principal
PRINCIPAL
I.H. GOVT. P.G. COLLEGE,
BETUL (M.P.)



Jaywanti Haksar Government Post Graduate College, Betul
Internal Quality Assurance Cell

No. IQAC/M-03/2018

Date: 24.01.2019

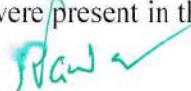



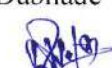




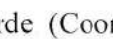

Minutes of the Meeting of IQAC

The meeting of Internal Quality Assurance Committee was held on 24.01.2019 in the Internal Quality Assurance Cell of the college at 3:00 p.m.

Agenda:

1. Confirmation of the minutes of the meeting of IQAC held on 15.10.2018
2. Updation of the institutional website
3. Internal audit (Financial)
4. Workshops on Tissue Culture, Water Conservation and Environmental Awareness
5. Meeting of Governance Benchmarking Committee
6. Alternative energy initiatives
7. Research culture in the institution.
8. Yoga classes
9. Technology upgradation
10. Initiatives for making the campus eco-friendly

The following members of the committee were present in the meeting:


1. Dr. Rakesh Tiwari (Chairperson) 
2. Dr. Dharmendra Kumar 
3. Dr. H.K.Verma 
4. Prof. Ashok Kadwane 
5. Prof. Ashok Kumar Dabhade
6. Miss Neelima Peter 
7. Prof. Usha Dwivedi 
8. Mr. Sunil Hirani 
9. Mr. Ashish Pandey 
10. Miss Kokila Verma 
11. Miss Prachi Thakre 
12. Dr. Khemraj Magarde (Coordinator) 

The coordinator of IQAC welcomed the hon'ble Principal and hon'ble members of the committee. The committee deliberated on the following issues:

1. The coordinator read out the minutes of the meeting of IQAC held on 5.10.2018. The minutes were confirmed by the committee.
2. The website of the institution will be updated. The Heads of departments as well as the conveners of different committees will be instructed to provide information related to their outstanding achievements of their departments/committees.
3. The committee decided to conduct the internal financial audit of the institution. Two senior professors from Commerce departments were entrusted with the responsibility.
4. Workshops on Tissue Culture, Water Conservation and Environment Awareness will be organized. The World Environment Day i.e. 5th June 2019 will be celebrated.
5. A Meeting of Governance Benchmarking Committee will be convened to ascertain the progress of the institution.
6. Solar panels will be installed in the institution so that some of the power requirement of the college can be met by the renewable energy sources.
7. The IQAC will motivate the teachers, research scholars and students enrolled for post graduate courses to present their research papers in journals of national and international repute. The post graduate students will be inspired to get themselves registered for PhD courses.
8. It was decided to continue Yoga classes for the physical, mental and emotional fitness of the students and teaching and non teaching staff.
9. The disrupted internet connections of some of the departments will be reconnected. The number of CCTV cameras will be increased for the safety and security of the campus.
10. Eco-club will be constituted in the institution for making the campus eco-friendly.

The meeting ended with vote of thanks.


(Dr. Khemraj Magarde)
IQAC Coordinator


(Dr. Rakesh Tiwari)
Principal
PRINCIPAL
J.H. GOVT. P.G. COLLEGE
BETUL (M.P.)



Jaywanti Haksar Government Post Graduate College, Betul
Internal Quality Assurance Cell

No. IQAC/M-04/2019

Date: 21.06.2019

Minutes of the Meeting of IQAC

The meeting of Internal Quality Assurance Committee was held on 21.06.2019 in the Internal Quality Assurance Cell.

Agenda:

1. Confirmation of the minutes of the meeting of IQAC held on 24.01.2019
2. Interaction with HoDs and the faculty members of the departments
3. Use of ICT by the students
4. Transparency in admissions
5. Plantation drive
6. Presentation on NAAC
7. Faculty Development Programmes

The Following members of the committee were present in the meeting:

1. Dr. K.R. Magarde (Chairperson)
2. Dr. Dharmendra Kumar
3. Dr. H.K.Verma
4. Prof. Ashok Kadwane
5. Prof. Ashok Kumar Dabhade
6. Miss Neelima Peter
7. Prof. Usha Dwivedi
8. Mr. Sunil Hirani
9. Mr. Ashish Pandey
10. Miss Kokila Verma
11. Miss Prachi Thakre
12. Dr. Meenakshi Choubey (Coordinator)

At the outset the coordinator welcomed the hon'ble Principal and hon'ble members of the committee and requested the chairperson to permit her to initiate the business of the meeting.

The committee deliberated on the following issues:

1. The coordinator read out the minutes of the meeting of IQAC held on 24.01.2019. The minutes were confirmed by the committee.
2. IQAC will interact with HoDs and faculty members of all the departments to improve the teaching and learning outcome of slow and advanced learners. It will act as a communication bridge between various committees and departments for effective execution of the plans.
3. The students studying in post graduate programmes are using ICT for their presentations. The undergraduate students will also be motivated to use ICT in their presentations for continuous comprehensive evaluation as well as in classroom seminars.
4. IQAC will ensure complete transparency during the admission process. The rules and instructions of the government will be strictly followed.
5. Plantation Drive will be conducted in the campus wherein students as well as staff members will plant trees and take care of their growth.
6. The coordinator of IQAC will give a presentation on NAAC to disseminate the information related to the different criterion and methodology of NAAC to all the teaching and non-teaching staff as well as the students of the institution.
7. The teachers will be motivated to participate in Faculty Development Programmes and Refresher Courses.

The meeting ended with vote of thanks.

(Dr. Meenakshi Choubey)
IQAC Coordinator

(Dr. Khemraj Magarde)
Principal
PRINCIPAL
J.H. GOVT. P.G. COLLEGE
BETUL (M.P.)



Office of the Principal
J.H. Govt. PG College, Betul (M P) 460001
NAAC Accredited B+ Grade
Phone No. 07141-234244 (Office), 07141-231666 (Fax)
e-mail : hegjhpgcbet@mp.gov.in

**Action Taken and Outcome Achieved
Session 2018-2019**

- Quarterly meetings of IQAC were held regularly.
- All the departments formulated their own quality enhancement strategies.
- Various programmes and activities of the institution were documented.
- Structured feedback from students, teachers and parents was obtained, analysed and actions were taken.
- Guest lectures were conducted by Personality Development Cell as well as by most of the departments.
- Workshops and educational excursions were arranged for the enrichment of teaching – learning experience.
- Equipment were purchased for science laboratories.
- A four months' 'Domestic Data Entry Operator Programme' for differently abled students was organised in collaboration with MPCON.
- Intuition Programme for visually challenged students was conducted from 20.12.2018 to 29.12.2018.
- Short – term career oriented training programmes on 'Beauty Parlour' and 'Tally Advanced' were organised.
- The process of student tracking was initiated.
- Systematic Voters' Education and Electoral Participation Programme was organised.
- AQAR for the previous year was prepared.
- Institutional website was updated.

Dr K R Magarde
Coordinator, IQAC

Dr Rakesh Tiwari
Principal

**PRINCIPAL
J.H. GOVT. PG. COLLEGE
BETUL (M.P.)**