# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

# Part – A

**AQAR for the year** *(for example 2013-14)*

| 2017-18 |
| --- |

## 1. Details of the Institution

1.1 Name of the Institution

| J. H. Govt. P. G. College |
| --- |

1.2 Address Line 1

| Civil Lines |
| --- |

Address Line 2

| - |
| --- |

City/Town

| Betul |
| --- |

State

| Madhya Pradesh |
| --- |

Pin Code

| 460001 |
| --- |

Institution e-mail address

| hegjhpgcbet@mp.gov.in |
| --- |

Contact Nos.

| 07141 - 234244 |
| --- |

Name of the Head of the Institution:

| Dr. Rakesh Kumar Tiwari |
| --- |

Tel. No. with STD Code:

| 07141 - 238541 |
| --- |

Mobile:

| 9425068409 |

Name of the IQAC Co-ordinator:

| Dr. K. R. Magarde |

Mobile:

| 9425003022 |

IQAC e-mail address:

| dr.k.r.magarde@gmail.com |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

| MPCOGN12934 |

**OR**

1.4 **NAAC Executive Committee No. & Date:**
*(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

| EC (SC)/17/A&A/42.2 dated 16.9.2016 |

1.5 Website address:

| www.mp.highereducation.nic.in/betul |

Web-link of the AQAR:

| http://www.highereducation.nic.in/betul/AQAR 2017-18.doc |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|----------------------|-----------------|
| 1 | 1st Cycle | B | 71.30 | 2007 | 5 Years |
| 2 | 2nd Cycle | B+ | 2.67 | 2016 | 5 Years |
| 3 | 3rd Cycle | - | - | - | - |
| 4 | 4th Cycle | - | - | - | - |

1.7 Date of Establishment of IQAC:          DD/MM/YYYY

| 01.04.2012 |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR 2015-16 was submitted to NAAC on 31-01-2019.

   ii. AQAR 2016-17 was submitted to NAAC on 31-01-2019.

   iii. AQAR _____-_____ (DD/MM/YYYY)

   iv. AQAR_____-_ _____ (DD/MM/YYYY)

1.9 Institutional Status

| University | State | - | Central | - | Deemed | - | Private | - |

| Affiliated College | Yes | √ | No | - |

| Constituent College | Yes | - | No | - |

| Autonomous college of UGC | Yes | - | No | - |

| Regulatory Agency approved Institution | Yes | - | No | - |

(eg. AICTE, BCI, MCI, PCI, NCI)

| Type of Institution | Co-education | √ | Men | - | Women | - |

| | Urban | √ | Rural | - | Tribal | - |

| Financial Status | Grant-in-aid | - | GC 2(f) | √ | UGC 12B | √ |

| | Grant-in-aid + Self Financing | - | Totally Self-financing | - |

1.10 Type of Faculty/Programme

| Arts | √ | Science | √ | Commerce | √ | Law | - | PEI (Phys Edu) | - |

| TEI (Edu) | - | Engineering | - | Health Science | - | Management | √ |

| Others (Specify) | - |

1.11 Name of the Affiliating University *(for the Colleges)*

Barkatullah University, Bhopal

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

| | | | |
|---|---|---|---|
| Autonomy by State/Central Govt. / University | - | | |
| University with Potential for Excellence | - | UGC-CPE | - |
| DST Star Scheme | - | UGC-CE | - |
| UGC-Special Assistance Programme | - | DST-FIST | - |
| UGC-Innovative PG programmes | - | Any other (*Specify*) | - |
| UGC-COP Programmes | - | | |

## 2. IQAC Composition and Activities

| | |
|---|---|
| 2.1 No. of Teachers | 05 |
| 2.2 No. of Administrative/Technical staff | 03 |
| 2.3 No. of students | 02 |
| 2.4 No. of Management representatives | - |
| 2.5 No. of Alumni | 01 |
| 2. 6 No. of any other stakeholder and community representatives | 01 |
| 2.7 No. of Employers/ Industrialists | 01 |
| 2.8 No. of other External Experts | 02 |
| 2.9 Total No. of members | 15 |
| 2.10 No. of IQAC meetings held | 4 |

2.11 No. of meetings with various stakeholders:    No. | 3 |    Faculty | 1 |

Non-Teaching Staff Students | 1 |    Alumni | 1 |    Others | - |

2.12 Has IQAC received any funding from UGC during the year?    Yes        No

If yes, mention the amount | – |    | |    | √ |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | – | International | - | National | - | State | - | Institution Level | - |

(ii) Themes | - |

2.14 Significant Activities and contributions made by IQAC

> IQAC prepared quality improvement strategies. It monitored all the activities of the institution and contributed to qualitative progress of the institution.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
| --- | --- |
| ▪ Meetings of IQAC with various stakeholders. | ▪ Recommendations received during the meetings of IQAC with various stakeholders were implemented. |
| ▪ National seminar on 'Emerging Trends in E-commerce. | ▪ National seminar on 'Emerging Trends in E-commerce was organised. |
| ▪ Voters' Awareness Programmes. | ▪ Voters' Awareness Programmes were organised under the 'SWEEP' plan. |
| ▪ To organise a lecture series on the great thinkers of our country. | ▪ A large number of students benefitted from the lecture series on the great thinkers of our country. |
| ▪ Beautification of college premises. | ▪ Beautiful flower plants were grown in the college premises. |
| ▪ Construction of auditorium. | ▪ The construction of auditorium was started. |
| ▪ Formulation of quality improvement strategies. | ▪ Quality improvement strategies were formulated. |

 *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body     Yes [ √ ]     No [ ]

Management [ _ ]     Syndicate [ - ]     Any other body [ JBS ]

Provide the details of the action taken

> AQAR was reviewed in JBS meeting. Decision was taken for the augmentation of infrastructure of the institution. Decisions were also taken to implement some of the recommendations of the NAAC Peer Team (Cycle -2).

# Part – B

## Criterion – I

## 1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | 6 | - | - | 6 |
| PG | 16 | 1 | 4 | 16 |
| UG | 11 | - | 7 | 11 |
| PG Diploma | - | - | - | - |
| Advanced Diploma | - | - | - | - |
| Diploma | - | - | - | - |
| Certificate | - | - | - | - |
| Others | - | - | - | - |
| **Total** | 33 | 1 | 11 | 33 |

| Interdisciplinary | - | - | - | - |
|---|---|---|---|---|
| Innovative | - | - | - | - |

1.2  (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | 17 |
| Trimester | - |
| Annual | 59 |

1.3 Feedback from stakeholders*    Alumni [ - ]    Parents [ - ]    Employers [ - ]    Students [ √ ]
   *(On all aspects)*

   Mode of feedback   :   Online [ - ]   Manual [ √ ]   Co-operating schools (for PEI) [ - ]

   *Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

| In place of semester pattern annual pattern was started for all UG courses |
| --- |

1.5 Any new Department/Centre introduced during the year. If yes, give details.

| Yes, MSc (Bio-technology) |
| --- |

## Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
| --- | --- | --- | --- | --- |
| 52 | 36 | 05 | 8 | - |

2.2 No. of permanent faculty with Ph.D.    [ 27 ]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| R | V | R | V | R | V | R | V | R | V |
| - | 23 | - | - | - | 1 | - | - | - | - |

2.4 No. of Guest and Visiting faculty and Temporary faculty

| 23+21(JBS) | - | - |
| --- | --- | --- |

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
| --- | --- | --- | --- |
| Attended | 4 | 30 | 01 |
| Presented papers | 4 | 46 | - |
| Resource Persons | - | 07 | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> ➢ ICT enabled teaching.
>
> ➢ NPTEL videos and CEC video lectures were shown to the students on regular basis.
>
> ➢ Regular expert lectures were arranged for the students through Personality Development Cell of the institution.
>
> ➢ Various modes of Continuous Comprehensive Evaluation like role play, class room seminar, group discussion and power point presentation were adopted.
>
> ➢ To acquaint the students with the elevated ideas of great thinkers a lecture series on Mahatma Gandhi, Dr B. R. Ambedkar, Pt. Deen Dayal Upadhyaya and Swami Vivekananda was organised wherein eminent scholars of the country were invited for deliberation on the great ideas of these thinkers.

2.7 Total No. of actual teaching days
during this academic year

| 184 |

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Assessed answer sheets of CCE were shown to the students.

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development  workshop

| 2 | - | - |

2.10 Average percentage of attendance of students

| 76% |

2.11 Course/Programme wise  distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III  % | Pass % |
| B.A. | 258 | 4% | 36% | 46% | 10% | 96% |
| B.Sc (Math) | 131 | 10% | 81% | 08% | - | 99% |
| B.Sc (Bio) | 140 | 5% | 64% | 25% | - | 94% |
| B.Sc(Micro) | 28 | 16% | 84% | - | - | 100% |
| B.Sc(Bio Tech) | 26 | 4% | 96% | - | - | 100% |
| B.Sc(CS) | 66 | 3% | 94% | - | - | 97% |
| B.Com (Plan) | 119 | 8% | 55% | 42% | - | 95% |
| B.Com(Com App) | 110 | 2% | 50% | 48% | - | 100% |
| B.Com (Tax) | 44 | 4% | 96% | - | - | 100% |
| BBA | 32 | 6% | 94% | - | - | 100% |
| BCA | 44 | 4% | 96% | - | - | 100% |
| M.A. (Hindi) | 30 | - | 53% | 47% | - | 100% |
| M.A. (Sanskrit) | 34 | - | 60% | 30% | - | 90% |
| M.A. (Sociology) | 24 | - | 8% | 75% | - | 83% |
| M.A. (Economics) | 27 | - | 85% | 15% | - | 100% |
| M.A. (History) | 26 | - | 27% | 73% | - | 100% |
| M.A. (Geography) | 19 | - | 80% | 20% | - | 100% |
| M.Sc (Maths) | 44 | - | 40% | 35% | 20% | 95% |
| M.Sc (Physics) | 25 | - | 64% | 8% | - | 72% |
| M.Sc  (Chemistry) | 28 | - | 71% | 29% | - | 100% |
| M.Sc  (Zoology) | 30 | 7% | 93% | - | - | 100% |
| M.Sc (Botany) | 26 | 4% | 96% | - | - | 96% |
| M.Sc (Biotech) | 22 | - | 45% | 32% | 23% | 90% |
| M.Sc (Microbio) | 20 | 10% | 75% | - | - | 85% |
| M.A. (Poltical Sci.) | 29 | - | 10% | 34% | 8% | 52% |
| M.A. (English) | 12 | - | 25% | 75% | - | 100% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

➢      IQAC works to build and ensure a quality culture at the institution level. IQAC committee meets regularly and plans, guides and monitors teaching learning activities of the institution.

➢      IQAC regularly takes formal and informal feedback from students, parents, alumni and other stakeholders and analyses it to take necessary actions.

2.13 Initiatives undertaken towards faculty development

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|---|---|
| Refresher courses | 2 |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | - |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | 6 |
| Summer / Winter schools, Workshops, etc. | 2 |
| Others | 1 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 05 | - | 01 | - |
| Technical Staff | 24 | 04 | - | - |

# Criterion – III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> ➢ Encouraging faculty members to participate in national /international seminars/ conferences and present their research papers.
>
> ➢ Discussion on possible areas of research at the inter-department level.
>
> ➢ Strict adherence to UGC Performance Based Appraisal System (PBAS) category-3 (Research and Academic Contribution).

3.2    Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3        Details regarding minor projects

|                    | Completed | Ongoing | Sanctioned | Submitted |
|--------------------|-----------|---------|------------|-----------|
| Number             | -         | -       | -          | -         |
| Outlay in Rs. Lakhs| -         | -       | -          | -         |

3.4        Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 02            | 16       | -      |
| Non-Peer Review Journals | 2             | 21       | 8      |
| e-Journals               | -             | 3        | -      |
| Conference proceedings   | 1             | 9        | -      |

3.5 Details on Impact factor of publications:

Range [     ]     Average [ √ ]     h-index [     ]     Nos. in SCOPUS [     ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|-----------------------|---------------|----------------------------|------------------------|----------|
| Major projects        | -             | -                          | -                      | -        |
| Minor Projects        | -             | -                          | -                      | -        |
| Interdisciplinary Projects | -        | -                          | -                      | -        |
| Industry sponsored    | -             | -                          | -                      | -        |
| Projects sponsored by the University/ College | - | -              | -                      | -        |
| Students research projects *(other than compulsory by the University)* | - | - | - | - |
| Any other(Specify)    | -             | -                          | -                      | -        |
| Total                 | -             | -                          | -                      | -        |

3.7 No. of books published   i) With ISBN No. [ - ]     Chapters in Edited Books [ - ]

                             ii) Without ISBN No. [ - ]

3.8 No. of University Departments receiving funds from

                     UGC-SAP [ - ]     CAS [ - ]     DST-FIST [ - ]
                     DPE [ - ]                       DBT Scheme/funds [ - ]

3.9 For colleges     Autonomy [ - ]     CPE [ - ]     DBT Star Scheme [ - ]
                     INSPIRE [ - ]      CE [ - ]      Any Other (specify) [ - ]

3.10 Revenue generated through consultancy

| Nil |

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | - | 1 | - | - | - |
| Sponsoring agencies | - | UGC | - | - | - |

3.12 No. of faculty served as experts, chairpersons or resource persons    | 03 |

3.13 No. of collaborations    International | - |    National | - |    Any other | - |

3.14 No. of linkages created during this year    | - |

3.15 Total budget for research for current year in lakhs:

From Funding agency | - |    From Management of University/College | - |

Total | - |

3.16 No. of patents received this year

| Type of Patent | | Number |
|---|---|---|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |
| | Granted | - |

3.17 No. of research awards/ recognitions    received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|---|---|---|---|---|---|---|
| - | - | - | - | - | - | - |

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

| 12 |

| 36 |

3.19 No. of Ph.D. awarded by faculty from the Institution    | 2 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | - |    SRF | - |    Project Fellows | - |    Any other | 6 |

3.21 No. of students Participated in NSS events:

University level | 01 | State level | 03

National level | - | International level | 01

3.22 No. of students participated in NCC events:

University level | - | State level | -

National level | 2 | International level | -

3.23 No. of Awards won in NSS:

University level | 3 | State level | -

National level | 2 | International level | -

3.24 No. of Awards won in NCC:

University level | - | State level | -

National level | - | International level | -

3.25 No. of Extension activities organized

University forum | - | College forum | 12

NCC | 02 | NSS | 11 | Any other | 10

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A seven days NSS residential camp was organised in village Selgaon (Daberi) from 4.3.2018 to 10.3.2018.

- Professors of the institution went to various schools of the district for motivating and conversing with the students thereof for '*Mil Bachein*' programme of the state government.

- Professors of the institution were also engaged in the inspection of High Schools and Higher Secondary Schools of the district during '*Pratibha Parva*' organised by the state government. They gave their reports for the quality improvement of the schools.

- Voters' Awareness Programme was organised by the students and professors of the institution. Various competitions like rangoli, drawing, poster-making, essay writing and quiz were organised on theme of voters' awareness. A short documentary film on voters' awareness was also prepared by the institution.

# Criterion – IV
## 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 16:23 Acres | - | - | 16:23 |
| Class rooms | 30 | - | - | - |
| Laboratories | 07 | - | - | - |
| Seminar Halls | 03 | - | - | - |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | - | 10 | RUSA | - |
| Value of the equipment purchased during the year (Rs. in Lakhs) | - | 52,21,686 | RUSA | - |
| Others | - | - | - | - |

4.2 Computerization of administration and library

> ➢ On-line filling of the confidential report of the faculty was introduced.
>
> ➢ Computers were provided to many departments.
>
> ➢ Replaced some of the old computers with new ones.

4.3  Library services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 70,128 | 4,98,00,000 | 1618 | 3,27,060 | 71,746 | 5,012,7060 |
| Reference Books | 9061 | 36,24,400 | 1368 | 5,40,870 | 10,429 | 41,65,270 |
| e-Books | - | - | - | - | - | - |
| Journals | 400 | 14000 | - | - | 400 | 14000 |
| e-Journals | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | - | - | - | - | - | - |
| Others (specify) | - | - | - | - | - | - |

4.4 Technology up gradation (overall)

|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 102 | 2 | 12 | 2 | 2 | 1 | 15 | - |
| Added | 20 | - | - | - | - | - | 1 | - |
| Total | 122 | 2 | 12 | 2 | 2 | 1 | 16 | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> UGC Network Resources Centre provides internet facility to the students. All departments have computers. Computer training is provided to the students through Career Counselling Cell of the institution.

4.6 Amount spent on maintenance in lakhs:

i) ICT

| 1.74593 |
|---|

ii) Campus Infrastructure and facilities

| 8.90246 |
|---|

iii) Equipments

| 0.24500 |
|---|

iv) Others

| 0.24948 |
|---|

**Total:**

| 11.14287 |
|---|

# Criterion – V

## 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> ➢ IQAC supports the students in sharing their academic and non-academic problems with the faculty.
>
> ➢ Strengthening of Grievance Redressal Cell, Anti-ragging Cell, Prevention of Sexual Harassment Cell to address the grievances of the students.

5.2 Efforts made by the institution for tracking the progression

> The academic progress of the current batches of students was tracked through the continuous evaluation process. The same is discussed during the IQAC meetings.
>
> Review of the attendance is also carried out.
>
> Alumni members are contacted from time to time for tracking their progression.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|------|--------|--------|
| 4229 | 1306 | - | - |

(b) No. of students outside the state

| - |
|---|

(c) No. of international students

| - |
|---|

Men

| No | % |
|------|-------|
| 2505 | 45.26 |

Women

| No | % |
|------|-------|
| 3030 | 54.74 |

Women

| Last Year | | | | | | This Year | | | | | |
|---------|-----|------|------|------------------------|-------|---------|-----|------|------|------------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 306 | 787 | 1173 | 2283 | 33 | 4549 | 365 | 949 | 1408 | 2813 | 26 | 5535 |

Demand ratio 2.4        Dropout % 6%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Swami Vivekananda Career Counselling Cell of the institution conducted coaching classes for MPPSC.

No. of students beneficiaries

| 60 |
|----|

5.5 No. of students qualified in these examinations

NET | - |    SET/SLET | - |    GATE | - |    CAT | - |

IAS/IPS etc | - |    State PSC | - |    UPSC | - |    Others | - |

5.6 Details of student counselling and career guidance

> - Students were advised by teachers about the research opportunities, job opportunities and research fellowships.
>
> - Two short- term job-oriented trainings on 'Paper Bag Making' and 'Natural Painting' were provided to one hundred seventy-seven students through Swami Vivekananda Career Counselling Cell of the institution.
>
> - Workshops and guest lectures on ' Employment in Arts', 'Communication Skills', 'Preparation for Interview' , 'Prime Minister Self Employment Scheme', ' Resume Making' and ' Preparation for Various Competitive Exams', were conducted by Career Counselling Cell.
>
> - A district level career fair was organised by the institution on 23rd and 24th February 2018 wherein 32 stalls of various companies and ten stalls related to self-employment were set up. One hundred twenty-seven students got jobs and two hundred twenty-nine were selected for trainings by different companies.

No. of students benefitted-    | 3057 |

5.7 Details of campus placement

| On campus | | | Off Campus |
|---|---|---|---|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 32 | 3535 | 127 | 02 |

5.8 Details of gender sensitization programmes

- *'Beti Bachao Abhiyan'* was organised by the NSS unit.

- International Women's Day was celebrated.

- Programmes on creating awareness about sexual harassment at work place were organised.

5.9 Students Activities

5.9.1    No. of students participated in Sports, Games and other events

State/ University level | 12 |    National level | 01 |    International level | - |

No. of students participated in cultural events (Youth Festival)

State/ University level | 45 |    National level | - |    International level | - |

5.9.2    No. of medals /awards won by students in Sports, Games and other events

Sports  : State/ University level    [ - ]    National level    [ - ]    International level    [ - ]

Cultural: State/ University level    [ - ]    National level    [ - ]    International level    [ - ]

5.10 Scholarships and Financial Support

|  | Number of students | Amount |
|---|---|---|
| Financial support from institution | 9 | 9000 |
| Financial support from government | 4271 | 5,12,23,359 |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

5.11    Student organised / initiatives

Fairs       : State/ University level    [ - ]    National level    [ - ]    International level    [ - ]

Exhibition: State/ University level    [ - ]    National level    [ - ]    International level    [ - ]

5.12    No. of social initiatives undertaken by the students    [ 5 ]

5.13 Major grievances of students (if any) redressed:
 - Women's rest room was constructed.
 - Wi-Fi facility was strengthened.
 - Grievances regarding results were redressed by the semester cell.

# Criterion – VI

## 6.  Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- The institution has a vision of developing a technology-oriented society catering to the needs of surrounding communities. It aspires to produce ideal citizens of the country by developing in them human values and non-communal brotherhood. The mission of the institution is 'Education for poor and all."

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

The boards of studies of the Universities and Higher Education Department, MPs conduct meetings to take up new curriculum. Periodic revision of the syllabus is done to incorporate latest developments in the fields.

### 6.3.2 Teaching and Learning

Teaching learning process is made student centric by participative methods like group discussion, class room seminar, power point presentation by students. Most of the teachers use ICT in class room teaching.

### 6.3.3 Examination and Evaluation

Continuous Comprehensive Evaluation of the students is done. Class room teaching by students, power point presentation, role play and other methods are used for effective evaluation of the students. CCTV cameras are installed in examination halls.

### 6.3.4 Research and Development

Research methodology training in course work is provided prior to PhD registration.

Latest reference books were purchased and journals were subscribed.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

New computers were purchased. The construction of auditorium was started. New class rooms were constructed.

### 6.3.6 Human Resource Management

Computer training was provided to non- teaching and teaching staff. Effective utilization of available human resource was done through additional responsibilities.

6.3.7   Faculty and Staff recruitment

> Permanent faculty is recruited through MPPSC according to the rules of UGC and state government. Administrative staff and technical staff is recruited according to the rules laid down by the state government.

6.3.8   Industry Interaction / Collaboration

> Industrial tours were arranged for the students of some of the departments.

6.3.9   Admission of Students

> Students are admitted to all the courses through centralized online admission process as per the directives of the state government.
>
> .

6.4 Welfare schemes for

| | |
|---|---|
| Teaching | Study leave, duty leave, medical reimbursement. |
| Non teaching | Festival advance, grain advance, uniform. |
| Students | Fee concession, insurance, mobiles and various scholarships of state government. Free of cost books and stationery to the students belonging to SC/ST category. |

6.5 Total corpus fund generated

62,45,485

6.6 Whether annual financial audit has been done   Yes  √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | NO | NO | NO | NO |
| Administrative | YES | CA | YES | Professors |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes     Yes [ ]     No [ ]     [√]

For PG Programmes     Yes [ ]     No [ ]     [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

| NA |
|---|

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

| NA |
|---|

6.11 Activities and support from the Alumni Association

| Meetings of Alumni Association are conducted twice in a year. They provide career guidance to the students. Some of them are invited for guest lectures as well. |
|---|

6.12 Activities and support from the Parent – Teacher Association

| Parents – teachers Association meet is organised every year. Feedback on various aspects is taken from them. Suggestions provided by them are implemented. |
|---|

6.13 Development programmes for support staff

| Support staff is encouraged to get training in their respective areas. |
|---|

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Tree plantation and cleaning of college premises was done periodically as part of ' *Swachchh Bharat Abhiyan'*. Creation of botanic garden, rainwater harvesting and paperless work were measures adopted to make the campus eco- friendly.

# Criterion – VII

## 7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> CCTV cameras were installed to improve the efficiency of the administration.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Meetings of IQAC were held with various stakeholders.
- National seminar on 'Emerging Trends in E-commerce was organised.
- Voters' awareness programmes were conducted.
- Lecture series on the great thinkers of our country was organised.
- Beautification of college premises was done.
- Construction of auditorium was started.
- Quality improvement strategies were made.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Language and Culture Laboratory
- College Amenities for Public Service

***Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

Environmental awareness is promoted through tree plantation, roof water harvesting, energy conservation and hazardous waste management.

7.5 Whether environmental audit was conducted?    Yes [ ]    No [ √ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The institution is catering to educational needs of rural and tribal students with poor socio- economic background. Fulfilment of the vision and mission of the institution can be perceived in highly placed and influential alumni.

8. **Plans of institution for next year**

- Augmentation of infrastructure through World Bank and RUSA.
- Introduction of Academic Audit
- Strengthening of research ambience
- Automation of library.

*Name:      Dr. K.R. Magarde*

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*Signature of the Coordinator, IQAC*

*Name:      Dr. R.K. Tiwari*

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*Signature of the Chairperson, IQAC*

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