



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	J.H.GOV.T.P.G.COLLEGE BETUL M.P.
Name of the head of the Institution	Dr. R. K. Tiwari
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07141234244
Mobile no.	9425068409
Registered Email	hegjhpqcbet@mp.gov.in
Alternate Email	rakeshk11958@gmail.com
Address	Civil Lines, Aakashwani Road, Betul (MP)
City/Town	Betul
State/UT	Madhya Pradesh
Pincode	460001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Prof. K. R. Magarde			
Phone no/Alternate Phone no.		07141234244			
Mobile no.		9425003022			
Registered Email		hegjhpgcbet@mp.gov.in			
Alternate Email		dr.k.r.magarde@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.mphighereducation.nic.in/Portal/Handlers/AOAR_ReportByID.ashx?ID=116			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.mphighereducation.nic.in/InstitutePortal/Public/Notice_Details.aspx?id=NTMyMw%3d%3d&InstId=MzMw			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	71.30	2007	10-Feb-2007	09-Feb-2012
2	B+	2.67	2016	16-Sep-2016	15-Sep-2021
6. Date of Establishment of IQAC			10-Apr-2012		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Students Satisfaction Survey	24-Jan-2019 1	451
Feedback from Teachers	15-Jan-2019 1	43
Feedback from Parents	17-Nov-2018 1	65
Submission of Annual Quality Assurance Report	31-Jan-2019 1	2448
Regular meeting of IQAC	21-Jun-2019 1	12
Regular meeting of IQAC	24-Jan-2019 1	12
Regular meeting of IQAC	05-Oct-2018 1	12
Regular meeting of IQAC	23-Aug-2018 1	13
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
J H Govt. PG College, Betul	Rashtriya Uchhatar Shiksha Abhiyaan (RUSA) Component 7	Ministry of Human Resource Development, Department of Higher Education, Govt. of Madhaya Pradesh	2017 1095	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

- 1.Skill development programmes for differently abled students were organised.
2. Guest lectures for promoting universal values were organised.
3. Under the SVEEP (Systematic Voters Education and Electoral Participation) Programme various activities were organised.
4. Feedback from stakeholders was obtained, analysed and utilised for quality enhancement.
- 5.Four short term career oriented training programmes were conducted.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Publication of e newsletter	JH e Newsletter was published
Special skill development programmes for differently abled students	A four month Domestic Data Entry Operator Training Programme for differentlyabled students was conducted.
Activities for promotion of universal values and ethics	Activities for the promotion of universal values and ethics were organised.
AIDS Awareness Programme	AIDS Awareness Programme was conducted.
Voters awareness programmes	Voters Awareness Programmes were conducted.
Preparation of the AQAR of previous year	AQAR of previous year was prepared and submitted to NAAC.
Regular meetings of IQAC	Regular quarterly meetings of IQAC were conducted.
Feedback from teachers and parents	Feedback from teachers and parents was taken, anaysed and used for quality enhancement.
Student Satisfaction Survey	Student Satisfaction Survey was conducted, analysed and used for quality enhancement.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	29-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution works on the Management Information System of Department of Higher Education, MP. The portals/modules used by the institution are: 1. Admission portal of the Department of Higher Education 2. Examination portal of Barakatullah University, Bhopal 3. Scholarship portal 4. Establishment link of the DHE for keeping record of sanctioned posts of teaching as well as nonteaching staff 5. Online portal of DHE for guest faculty appointments 6. Eservice book portal of DHE for the service record for teaching and nonteaching staff 7. Integrated Financial Management and Information System (IFMIS) 8. AGMP portal for provident fund 9. Tally software for accounting 10. RUSA portal for RUSA grant 11. MPHEQIP portal for World Bank related information 12. CM Helpline for grievance redresses

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated college, the institution follows the curriculum provided by the Department of Higher Education, Govt. of Madhya Pradesh. The curriculum for undergraduate courses is designed by the Central Board of Studies of the state govt. whereas the curriculum for postgraduate courses is designed by the Board of Studies of the University. Effective curriculum delivery is ensured through well-planned procedure. The institution follows the academic calendar provided

by the Department of Higher Education, Govt. of Madhya Pradesh. The academic calendar notifying the teaching days, schedule of continuous comprehensive evaluation(CCE), examination and co-curricular activities is uploaded on the institutional website for the benefit of the students. General timetable is prepared by the timetable committee whereas departmental timetable is prepared by the departments. At the beginning of the academic session, meetings are held in each department wherein the topics from the syllabi are distributed to the teachers depending on their specialisation. Classes are engaged accordingly under the supervision of the monitoring committee. The programme structure, curriculum design, evaluation system are explained to the newly admitted students during the induction programme. Attendance registers and daily diaries help to track the progress of curriculum delivery. Various teaching methods are used as per the needs of the topics. In addition to traditional methods ICT-enabled teaching learning, group discussions, question -answer method, class room seminars, power point presentations are also arranged. Project work is an integral part of UG & PG final year courses. Virtual classes are telecast by the Department of Higher Education M.P. The schedule of the virtual classes is uploaded on the website of the department of higher education M.P. The same is distributed to the departments. The teachers ensure the attendance of the students in these virtual classes. Continuous comprehensive evaluation (CCE) is done to keep track of students' performance. Teachers keep the record of the attendance and assessment of the students. Extra classes are conducted for slow learners. Meritorious students are separately guided by the teachers for outstanding results. To enrich the learning experience of the students videos of eminent academicians from renowned universities of the country available on the portals of CEC, NPTEL, e-PG Pathshala, SWAYAM etc. are shown to the students. To develop the habit of self-study amongst the students, they are motivated to visit the library. PG departments have their own departmental libraries. Different modes of CCE like role play, power point presentation, group discussion, class room teaching by students, assignments etc., also enrich their learning experience and make the teaching learning environment creative, productive and interesting.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Plain	356
BCom	Plain	308
BSc	Maths	155
MA	Hindi	40
MSc	Physics	27
MCom	Plain	159
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>IQAC ensures the systematic feedback from the stakeholders. IQAC has prepared questionnaires for collecting feedback from students, parents and teachers. The feedback form prepared for parents includes questions on admission process, discipline, teaching, career guidance, skill development, examination system, grievance redressers, cleanliness, NSS, NCC and various amenities available in the institution. Teachers feedback questionnaire includes questions to assess their satisfaction level on aspects like their involvement in decision making process, autonomy, their professional growth, opportunities to lead, college administration and discipline. Student Satisfaction Survey is also conducted to assess their satisfaction level on thirty-five aspects including teaching learning and various amenities available in the institution. Feedback committee analyses the feedback forms and prepares a graphical report. The IQAC contemplates on the reports and chalks out the action plan. The same is then implemented by the Principal for quality enhancement of the institution.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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MCom	NA	240	286	240
MSc	Physics, chemistry, Maths, Botany, Zoology, Microbiology, Biotechnology	331	2125	331
BSc	Maths,C.S., Bio.,Micro Bio., Biotech	1093	1251	958
MA	Hindi, English, Sanskrit, History, Pol. Sci.,Sociology, Economics, Geography	520	2541	519
BCA	NA	60	28	28
BBA	NA	60	93	54
BCom	Plain, Com. App., Tax	547	469	432
BA	NA	775	831	775
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4832	1470	14	7	61

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
84	59	62	3	1	12

[View File of ICT Tools and resources](#) [View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Nil

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
60	37	23	Nil	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Meenakshi Choubey	Professor	Nomination on the Executive Committee of Association of English Studies of India
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	C008	IV Sem	06/07/2019	06/08/2019
BBA	C029	VI Sem	08/06/2019	24/06/2019
BCom	C032	VI Sem	08/06/2019	06/11/2019
BCA	C030	VI Sem	31/05/2019	03/07/2019
BA	C028	VI Sem	19/06/2019	16/08/2019
MSc	C054	IV Sem	05/07/2020	02/08/2019
MCom	C031	IV Sem	22/07/2019	23/08/2019
BSc	C116	VI Sem	10/10/2019	03/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In order to assess the analytical abilities, memory, communication skills, leadership quality, reasoning, writing skills along with the knowledge of the subject matter of the students, various evaluation methods are used. Students are evaluated through surprise tests, assignments, group discussions, power point presentation, role plays, MCQs, classroom teaching by students and classroom seminars. At the beginning of the academic session, students are informed about the modes and schedule of continuous comprehensive evaluation. To ensure transparency in the evaluation, answer sheets of CCE are displayed to the students. Students are informed about the mistakes committed by them and are given suggestions for improving their performance. While continuous comprehensive evaluation of the students, their attendance, their overall performance in the classroom as well as in co-curricular activities are also taken into consideration. Extra care is taken of slow learners and advanced learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution adheres to the academic calendar prepared by the Department of Higher Education, Government of Madhya Pradesh. The academic calendar containing the yearly schedule of admission, teaching days, induction programme, student union, sports activities, cultural activities, activities related to NCC and NSS, annual function, publication of annual magazine, continuous comprehensive evaluation, holidays, winter vacation, summer vacation, declaration of examination results, working days, teaching days etc. is uploaded on the website of the college at the beginning of the academic session. The same is displayed on the notice boards also. Attempts are made to conduct the activities as per the schedule given in the academic calendar. The institution being an affiliated college of Barkatullah University, Bhopal follows the schedule of examination prepared by the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[Nil](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C039	BCA	Plain	37	37	100
C029	BBA	Plain	46	46	100
C031	MCom	Plain	159	159	100
C054	MA	English	27	27	95.65
C008	MA	Hindi	40	40	100
C028	BA	NA	356	345	97
C116	BSc	Maths	155	152	98
C032	BCom	Plain	308	300	97

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.mphighereducation.nic.in/InstitutePortal/Public/Notice_Details.aspx?id=NDM0Mw==&InstId=MzMw__

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NA	NA	Nil	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Hindi	1
Department of Mathematics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Botany	3	4.72
International	Political Science	1	0
International	Botany	1	7.38
International	English	2	5.87
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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Nil	NA	NA	Nil	0	NA	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NA	NA	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	1	Nil
Presented papers	Nil	3	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
01.05.2019 Vote Awareness Programme 01.04.2019 -	NSS Boys Unit, NSS Girls Unit	3	61
Swachh Bharat Summer Internship Programme	NSS Boys Unit	1	12
NSS camp for boys from 22/03/2019 to 28/03/2019 at village Sihari, District - Betul. (Activities on the themes like Beti Bachao - Beti Padhao, AIDS awareness, cleanliness drive, Voters awareness, Madhya Nishedh)	NSS Boys Unit JH Govt. PG college, Betul	1	50
Yoga International Day celebration on 21 June, 2019	NSS Boys Unit, NSS Girls Unit	20	200
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
1.Voter Awareness Program 2018	Certificate for Excellent Work.	Collector, Betul	1
2.Wild Animal Conservation Competition , Bhopal	1st prize	Collector, Bhopal	1
3.Wall Painting Competition on International Tigers Day i.e. 29.7.2018	3rd prize	Forest Department Betul	5
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS JH Govt. College, Betul	Youth Parliament	10	100
NSS	Karaikundi, Anna University, Chennai.(10.6.18 to 16.12.18)	Rashtriya Ekta Shibir	1	1
NSS	NSS Salana, District -Ratlam M.P.	NSS State level Leadership training Camp	1	4
NSS	Central University Bangalore. 20/09/2019-27/09/2019	Rashtriya Ekta Shibir	1	1
Eat Right India Movement Cycle Rally	Health Department Food Department	Eat Right India Movement Cycle Rally	1	20
NSS	NSS JH Govt. College, Betul	AIDS Awareness Programme	10	50
NSS	NSS JH Govt. College, Betul	AIDS Awareness Rally	10	60
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	NA	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NA	NA	Nil	Nil	NA
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Azure Power Rooftop Private Limited	28/09/2018	Setting up of solar panels.	2
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
102	102

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	70128	49800000	Nil	Nil	70128
Reference Books	9061	3624400	Nil	Nil	9061	3624400
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	400	14000	Nil	Nil	400	14000
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others(s pecify)	Nil	Nil	Nil	Nil	Nil	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	NA	NA	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidth (MBPS/ GBPS)	Others
Existin g	122	2	12	2	2	1	16	10	0
Added	0	0	0	0	0	0	0	0	0
Total	122	2	12	2	2	1	16	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and
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	recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.51	1.51	27.45	27.45

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Following procedures are adopted for maintenance of physical facilities and academic support facilities: Regular maintenance of lab equipment is done by the lab assistants of respective laboratories. The repairing of lab equipment is done through outsourcing. Outsourcing is also done for the maintenance and repairing of computers, IT infrastructure, electrical appliances, CCTV cameras and furniture. Maintenance of water purifiers is done by the service provider. Items under warranty period are maintained by the suppliers/manufactures. Central library is maintained by the staff of the library under the supervision of the librarian. The departmental libraries are maintained at the departmental level. Maintenance of boys hostel and girls hostel is done by the concerning hostel managers with the help of supporting staff. Cleaning of classrooms and premises is done by the support staff and through outsourcing. Maintenance work is monitored through regular inspection. The Principal forms committees for the stock verification of all the departments. The committees verify the stock of all the departments. The stock verification committee also proposes for the write off of damaged items. Proper procedure is followed for the write off of unusable items. Sports grounds are maintained regularly through outsourcing from the funds of Jan Bhagidari Samiti. Sports fee Rs 110/- along with AF amount Rs 12/- per student are utilised for maintenance of sports ground, purchase of sports equipment, organisation of sports events, TA/ DA of teams and team managers, track suits, sports kits etc.

<http://www.mphighereducation.nic.in/betul>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Jaywanti Scholarship	10	10000
Financial Support from Other Sources			
a) National	Post Matric Scholarship for SC, Post Matric Scholarship for ST, Post Matric Scholarship for OBC	6778	60126146
b) International	Nil	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Surya-Namaskar	12/01/2019	200	District Administration Training in Tally
Training in Tally	06/08/2018	91	Sunil Hirani C.A. Betul
Training in Retail Marketing	11/08/2018	75	Knowledge Park, Betul
Beauty Parlour Training	12/10/2018	112	Safalta Ka Darpan, Betul

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Swami Vivekananda Career Guidance Scheme	550	1700	9	9

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
92	92	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Raghav Engineering, Kosmi, Betul Shri Balaji college, Chicholi Bonaz capital Investment - Advisor,	2101	64	Nil	Nil	7

Indore
Deepak
Advertising
Agency,
Betul Unfold
Consultancy
Pvt. Ltd.
Betul Neetiz
Makeover,
Betul JK
Bio.
Agrotech,
Bhopal Shyam
Fashion
Mail, B

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	11	BSc	Science	JH Govt. PG, College, Betul	Msc Botany
2019	13	BSc	Science	JH Govt. PG, College, Betul	Msc Maths
2019	4	BSc	Science	JH Govt. PG, College, Betul	MA Geography
2019	10	BA	Humanities	JH Govt. PG, College, Betul	MA Sociology
2019	38	BA	Humanities	JH Govt. PG, College, Betul	MA Political Science
2019	15	BA	Humanities	JH Govt. PG, College, Betul	MA History
2019	24	BA	Humanities	JH Govt. PG, College, Betul	MA Economics
2019	19	BA	Humanities	JH Govt. PG, College, Betul	MA Sanskrit
2019	23	BA	Humanities	JH Govt. PG, College, Betul	MA English
2019	18	BA	Humanities	JH Govt. PG, College, Betul	MA Hindi

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	3
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Extempore Speech Competition	College Level	18
Essay Competition on Yog Jeevan Ka Adhar	College Level	9
Youth Parliament	College Level	3
Slogan Writing Competition on Voter Awareness	College Level	3
Painting Competition on Voters Awareness	College Level	4
Debate Competition on Voters Awareness	College Level	6
Essay Competition on Voters Awareness	College Level	12
Cricket (Men)	District Level	16
Wrestling (Women)	District Level	1
Wrestling (Men)	District Level	3
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution ensures the participation of students on academic and administrative bodies/committees for inculcating the qualities of leadership and responsibility among the students. Though the student union has not been formed during the current session, students were included as members of committees such as Jan Bhagidari Samiti, IQAC etc. The views and suggestions of students are invited and considered during the formation of policies of the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralisation and participative management is ensured through the participation of all stakeholders in decision making process. Teachers and students are members of different committees. The senior professors are made the co-ordinators. They, along with the members of the committees, participate in the decision making and administrative process. The admission process for the first year UG and the first semester PG programmes may be taken as examples for the practice of decentralisation and participative management. A senior professor is nominated as the nodal officer of admission. Head of the Departments are the conveners of admission committees of PG programmes. Further, programme wise committees are constituted for admission to all the UG programmes. For online verification of the documents of the students, professors are nominated as the verification officers. 'Help Desk' is formed to counsel the students for offering subjects/ programmes of their own interest as well as to provide guidance to them regarding admission process. The admission process involves all the members of the staff at different levels of the process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The grant received under the RUSA scheme is being utilised for the augmentation and maintenance of the infrastructure. Renovation of the Principal office and four class rooms was also completed. An auditorium is also being constructed for various academic and cultural activities. The facilities available in the library are also being upgraded.
Admission of Students	The institution participates in the online admission process conducted by Govt. of MP through the portal of Department of Higher Education, Govt.

of MP having URL epravesh.nic.in. The institutions have to feed the names of the programmes running in their institutions, their subject combinations, available seats for each programme, fees on the portal for the use of the students. The students first need to register themselves on the portal. Thereafter, they have to get their original documents verified by the officials of Govt. colleges of MP. They can opt for maximum nine courses /colleges as per their choice. They are allotted the college/course according to their eligibility, merit, available seats and reservation policy. The students get the information through SMS. The admission list is published by the DHE as per merit and reservation policy. Help Desk is constituted for the students arriving to the institution for getting admission. The students are given guidance related to admission process by the professors deployed here. The College Chalo Abhiyan has resulted in the growth of enrolment of the students.

Industry Interaction / Collaboration

Swami Vivekanand Career Counselling Cell organises interactive lectures of the industrialists. Career-oriented short term training programmes also provide the opportunity to interact with industry personnels. Students get first hand information of the demands of industries during the career fair organised by the institution. Alumni who have established their industries, also visit the institute to interact with the students.

Research and Development

Eight Post Graduate Departments are recognised research centres of Barkatullah University, Bhopal. Many research scholars are pursuing their research for their PhD degrees. Some of the research scholars are receiving UGC fellowship for their research. A large number of research scholars have been awarded PhD degrees by Barkatullah University, Bhopal. IQAC encourages the faculty members to get their research papers published in journals and books. It also motivates them to present their research papers in national and international seminars and conferences. The institution publishes its own journal, JH Journal of Higher Education, Madhya Pradesh. The research

papers of faculty members and research scholars are published in the journal.

Examination and Evaluation

The institution has an efficient examination system. The institution conducts semester exams, annual exams as well as supplementary examination. Examinations and Continuous Comprehensive Evaluation (CCE) are conducted according to academic calendar and the schedule of the University. After evaluation, the answer sheets of CCE are shown to the students and grievances in any, are redressed. Examination forms are filled online. Students have to undertake a job-oriented project in VI semester at UG level and in IV semester at PG level. The marks of CCE, project work and practical examinations are submitted online to the university.

Curriculum Development

Being an affiliated institution, the institution follows the syllabi designed by the the Central Board of Higher Education, MP for under graduate courses and the syllabi designed by the Boards of Studies of Barkatullah University, Bhopal for post graduate courses. Some of the senior faculty members are on the Board of Studies of the university. They give their valuable suggestions during the meetings for framing and reviewing the syllabi. HoDs, with the faculty members of their department, develop action plans for effective implementation of the syllabi.

Teaching and Learning

Student-centric methods such as participative learning through group discussion, classroom seminar, power point presentation are adopted. Conventional classroom teaching is supplemented with ICT based teaching. Traditional lecture adopted in theory classes is followed by question answer session for assessing the learning outcomes of the students. Oral feedback is also taken during the last few minutes of the lecture to know and solve their problems. Renowned academicians are invited for lectures and interactions with the faculty and students. Motivational lectures are conducted for motivating the students. Career-oriented lectures are organised by Swami Vivekanand Career Guidance Cell.

Human Resource Management	<p>The management of the institution is participative and decentralised. All the stakeholders play vital roles in the functioning of the institution. At the beginning of the session, the Principal forms various committees. Faculty members are entrusted with responsibilities as conveners and members of these committees. Professors of the institution also work as Zonal Officer, Presiding Officer, Observer, Master Trainer during the elections. They also work as Centre Superintendent, Assistant Superintendent, Observer and Invigilators in various examinations conducted by Centre Government and State Government. The faculty is also encouraged to participate in faculty development programmes, orientation courses, refresher courses and other capacity building courses. They are also motivated to participate in workshops, seminars and conferences to keep them abreast of the latest development in their disciplines. Students, as members of IQAC and other committees, also contribute to the quality enhancement of the institution.</p>
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	<p>For implementing e-governance in finance and accounts, all kinds of financial transactions are executed online. The salaries of the employees are paid online. Admission and examination fees are paid online. The payroll, arrears and pension are managed through Integrated Financial Management System (IFMS) with MP Treasury.</p>
Student Admission and Support	<p>Students are admitted to the institution through the online admission portal hosted by Department of Higher Education, Govt. of MP. Various scholarships are provided through scholarship portals.</p>
Examination	<p>Marks of continuous comprehensive evaluation, project work and practical examination are submitted online to the university. The process of enrolment, exam form submission and examination fee submission is done online.</p>
Planning and Development	<p>The institution takes recourse to e-governance in planning and development.</p>

Proposals for seminars, workshops, infrastructural development, scholarships and various grants are submitted online. Budget allocations are also received through online modes. Data and information is transferred to AD office through various MIS modules on monthly basis. Most of the communication work is done through emails. A WhatsApp group has been created at institution level for sharing orders and information. WhatsApp groups have been created for the students of each class for sharing information, study material and for solving all types of problems of the students.

Administration

All the orders and directives of Department of Higher Education, Govt. of MP are notified on its website. The letters are circulated to the colleges through emails. Almost all communication is done through emails and other digital formats. Being a lead college, the institution has to collect information and data required by AD office from all the colleges of the district through email. The collected information is sent to the AD office through emails. The website of the institution is updated from time to time. E-governance has been implemented in the following areas of operations: management of e-service books (ER sheets) of the employees, supervision of various scholarship schemes, augmentation of ICT based infrastructure, online application for leave and transfer, computerised office, management of e resources in central libraries and departmental libraries, availability of SWAN, issuance of salary and GPF slips, disbursement of GPF part-final/ advance, salary payment through net-banking, management of institutional website and cashless transaction. WhatsApp groups of students and professors have been created for sharing notices, orders and information.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
Nil	Nil	NA	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	NA	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nil	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Study leave, Duty leave, Casual leave, Medical leave, Medical reimbursement, Earned leave, GIS Scheme, Medical reimbursement, Leave encashment, Loans from GPF, Retirement benefits, Centralised Facilities like Library, Sports grounds, Reservation of seats for admission of their wards into various courses running at the institution.	Medical reimbursement, Retirement benefits, Loan from GPF, Leave encashment, Casual leave, Medical leave, Earned leave, Festival advance, grain advance, Uniform, Reservation of seats for admission of their wards into various courses running at the institution.	Various scholarships to the students of SC/ST/OBC categories as per Central/State Govt. rules, Group Insurance, Career Fair, Free books and stationery to the students belonging to SC and ST categories. NCC students are given uniform, washing allowance of Rs. 40/- month. Rs 36/- is given to each cadet for refreshment after parade two days in a week. Cadets are also given TA/DA for attending NCC camps. Sports- TA/DA, track suits and a kit of Rs. 400/- is given to the

student selected to represent the institution at every level. Special awards and prizes to meritorious students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is conducted regularly by the Internal Audit Committee constituted by the Principal. The committee is responsible for auditing cashbooks, DFC and income tax. External audit is conducted by the Accountant General Madhya Pradesh, Gwalior as well as Department of Higher Education, Govt. of MP. External audit is also conducted by a hired Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Jan Bhagidari Samiti	691356	Infrastructure, maintenance and miscellaneous expenses.
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6.4.3 – Total corpus fund generated

6912356

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC
Administrative	No	NA	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents -Teachers meeting was held on 17.11.2018. 2. Feedback was obtained from the parents in the structured format. 3. The suggestions given by the parents were incorporated in the policies of the institution.

6.5.3 – Development programmes for support staff (at least three)

1. Yoga Day 2. World No Tobacco Day 3. Voters Awareness Programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Infrastructure of the institution was augmented. 2. Feedback was obtained from the stakeholders. 3. Steps for regular monitoring of students' progress were taken through student-tracking.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Student Satisfaction Survey	24/01/2019	24/01/2019	24/01/2019	451
2019	Feedback from teachers	15/01/2019	15/01/2019	15/01/2019	43
2018	Feedback from parents	17/11/2018	17/11/2018	17/11/2018	65
2019	Publication of newsletter	18/03/2019	18/03/2019	18/03/2019	4
2018	AIDS Awareness Programme	01/12/2018	01/12/2018	01/12/2018	63
2018	Skill Development Training Programmes for Differently Abled Students	26/12/2018	26/12/2018	25/04/2019	30
2018	Intuition Programme for Visually Impaired Students	28/12/2018	28/12/2018	29/12/2018	22

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on AIDS Awareness	01/12/2018	01/12/2018	42	21
Essay Competition	01/12/2018	01/12/2018	12	6
International Women's Day Celebration	08/03/2019	08/03/2019	52	Nil
Voters Awareness Programme for	08/03/2019	08/03/2019	48	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Swachhata Pakhwada was celebrated from 1st August 2018 to 15th August 2018. Students and faculty members participated in cleanliness drive in and around the college campus. Hariyali Mahotsava was organised by the NSS students on 15th August 2018. Plantation drive was conducted by the students of the college. World Environment Day was celebrated on 6th June, 2018. The volunteers of NSS spread awareness to protect the environment through essay writing, slogan writing and drawing. Solar panels were installed in the institution. Eco Club was constituted to carry out eco-friendly activities.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	28
Provision for lift	No	28
Ramp/Rails	Yes	20
Braille Software/facilities	Yes	12
Rest Rooms	Yes	28
Scribes for examination	Yes	12
Special skill development for differently abled students	Yes	32
Any other similar facility	Yes	22

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	10/06/2019	52	Swachh Bharat Summer Internship	Cleanliness	12
2019	11	11	22/03/2019	7	Seven-day NSS Camp	Tree plantation, water conservation, cleanliness and hygiene, social awareness	52
2018	1	1	20/08/2018	43	Sadbhaw	Sadbhaw	46

			018		ana Diwas Pakhwada	ana	
2019	1	1	25/09/2019	1	NSS Day	Social service	61
2018	1	1	31/05/2018	1	World No Tobacco Day	Tobacco epidemic	67
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Guest lecture on Shisya ke prati guru ka dayitva by Dr. Kantu Dixit	27/07/2018	27/07/2018	150
Guest lecture on Ek Bharat -Shrestha Bharat by Shri S.V. Nirgunkar Retd. Manager SBI	24/08/2018	24/08/2018	140
Patriotic Song competition based on theme Jara Yaad Karo Qurbani	24/08/2018	24/08/2018	130
Invited lecture on Moral Values and Education by Dr.Arun Bhadoria Principal ,Polytechnic College,Betul	25/09/2018	25/09/2018	183
Special lecture on Sankalpa Se Siddhi by Dr. Khemraj Magarde,Head ,Deptt. of Hindi,JH .College.Betul.	27/09/2018	27/09/2018	70
Guest lecture on Paryavaran Chetna - Ped, Pahad, Pani, Avum Hum by Prof. Ravi Upadhya,Govt. College, Pipariya	09/10/2018	09/10/2018	105
A lecture on Deep se Deep Jale (Parasparik Sourharda Avum	22/11/2018	22/11/2018	102

Bhaichara) by Dr.Meenakshi Choubey ,Head. Deptt. of English, J.H College, Betul			
Guest lecture on Swarnim Bhavishya Ka Muladhar - Charitra Nirmaan (Character Building) by Retd. Prof. Moni Mathur ,	07/12/2018	07/12/2018	147
Invited lecture on Swasthya, Shiksha aur Sanskar organised by Aarogya, Bharti Sansthan	05/10/2018	05/10/2018	122
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

5. MoU was signed for solar panel installation.
6. Traditional electric bulbs were replaced with LED lights.
1. Plantation drives in institution premises by NSS. More than 50 species of trees were planted in college campus on 5 June 2019 (World Environment Day).
2. Under the National Green Cops Scheme, Eco Club was formed in the institution to bring about environmental awareness amongst students and society.
3. A workshop was organised on Water Conservation, Techniques of Water Harvesting and Conservation of Rain Water on World Water Day i.e. 11th April, 2019.
4. One thousand five hundred fifty-two saplings were planted by the volunteers of N.S.S. in ten Govt colleges, ten B.Ed. colleges, and ten schools on 5 June 2019.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>The First Best Practice 1. Title of the Best Practice: Skill Development Training Programmes for Differently Abled Students (Divyangjan) 2. Objectives of the Practice: The objectives of the best practice are as follows- • To develop the skills of these students • To provide them knowledge related to digital world • To give them information of job opportunities • To make them aware of their special abilities • To make them apply their intuition power for understanding the world • To add a new dimension to their world of imagination • To make them self-reliant • To make them feel confident and develop their personality 3. The Context With the increase in the enrolment number of students in the institution, the number of differently abled students has also increased. The institution, being sensitive to the special requirements of these students, provides many facilities to these students. Along with the implementation of various beneficiary schemes of the government, the institution organises skill development programmes for them. During the current year, the IQAC of the institution planned for the skill development training programmes for these students. The first training programme titled ' Skill Development Programme for Differently Abled Students' was to be organised for</p>

all sorts of differently abled students. Since a number of visually impaired students were admitted to the institution during the session, the IQAC devised a plan for organising a skill development programme specially for visually challenged students. The programme was titled 'Intuition Training Programme for Visually Impaired Students'. As the institution is aware of its responsibilities towards the society and the nation, it was decided that visually impaired students of other institutions will also be invited to participate in the training programme.

4. The Practice: The institution organised two training programmes for differently abled students: A. Domestic Data Entry Operator Programme: The training programme was organised in collaboration with MPCON Ltd. under the skill development scheme of NHFDC ((National Handicapped Finance and Development Corporation), Govt of India. The duration of the programme was four months. It was organised from 26.12.2018 to 25.04.2019. The objective of the training programme was to develop the skills of the students so that they could get employment in data entry operator sector or establish their own business successfully. The visually impaired students were trained through NVDA application. Psychological methodology was also applied by the expert trainers. During the course of the training, the students were made aware of various beneficiary schemes of the government. The students were provided Rs. 5000/- as training stipend by NHFDC. The study material and stationery was provided to them by MPCON, Ltd. Thirty students participated in the training programme. Twenty-six completed the training. At the end of the training, an examination was also conducted by NHFDC.

B. Intuition Training Programme for Visually Impaired Students: Intuition Training Programme for Visually Impaired Students was organised in collaboration with 'Art of Living'. The objective of the programme was to develop the intuition of the students so that they can perform day-to-day activities comfortably and face the challenges easily. Twelve students of the host institution and other ten from a local school, Padhar School, Betul were also trained.

5. Evidence of Success: After the successful completion of the training programmes, some of the students have got jobs and thus, they have become economically self-reliant. The training programmes have brought a major shift in their attitude towards life. They are facing the challenges of their life easily. Economic support has enhanced their self-confidence as well.

6. Problem Encountered and Resources Required:

- Lack of self-confidence and will power amongst the students: Initially the students didn't have the confidence to complete the four month training programme. Their confidence level was enhanced by the motivating trainers in due course of time
- The problem of commuting: It was difficult for the students of Padhar School to come to the college every day for the training. Provision of accommodation or transport facility could have resolved the issue.
- Lack of tools: The use of more tools could have enhanced the quality of the training programme extensively.

The Second Best Practice

1. Title of the Best Practice: Mainstreaming the impoverished and destitute children through Sports

2. Objectives of the Practice: The objectives of the best practice are as follows-

- To mainstream the impoverished and destitute children through sports.
- To give them training in sports of their interest
- To develop their personality
- To prevent them from anti-social activities
- To generate their interest in education
- To make them disciplined, well-mannered, confident, responsible citizen
- To contribute to the welfare of the society

3. The Context: The students of the institution used to practice different sports not only at the college ground but also at other grounds available at the district. During the practice sessions, some children used to gather around and watch the players. These students belonged to very poor families and were seen loitering here and there. The Department of Sports and IQAC thought over the plan of training these children in sports. The sport officer along with the IQAC members talked to these students and within a few days became successful in persuading them to get the training of the sports of their own interest.

• The Practice: These children were divided into groups on the basis of their choices of games. They

were told about the rules and regulations of these games. Regular practice sessions were conducted for each sports group at the college and at the local sports ground of the district. Sports equipment received as charity were provided to them. Nutritious and balanced diet was provided to increase their physical capabilities. Former players of the institution also came forward to assist the Sports Department in this venture. Programmes were also organised to make them aware about the importance of education, health and hygiene. This turned out to be a regular best practice and is being practiced incessantly. 4.

The Evidence of Success: • Sports department has been able to draw these children away from the anti-social activities in which few of them were sometimes seen to be involved. • Behavioural change is being perceived in these children. • They have become well-mannered, disciplined and self-confident. • Their life-style has changed. Their attitude towards life has become positive.

• These children are motivating other children of their localities to participate in these practice sessions. • Regular sports training has increased their interest in studies as well. They have become punctual in their schools. Their performance in the schools has also improved. 5. Problem Encountered and Resources Required:

• Persuading these students to regular practice sessions was not an easy task. The institution then decided to give them nutritious snacks and fruit to attract them and increase their physical capabilities as well. Some of the social organisations working at the district also came forward to provide them balanced diet. Financial support from other sources could have helped much. • Some of the children were not regular initially. They were motivated to be punctual. • These players need sports kits also which are not always available in sufficient quantity.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.mphighereducation.nic.in/InstitutePortal/Public/Notice_Details.aspx?id=NTM4MA==&InstId=MzMw

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Jaywanti Haksar Government Post Graduate College, Betul is the lead college of Betul district. It runs sixteen post graduate courses and eleven under graduate courses. Eight departments of the institution are recognised research centres.

Two units of NCC, one for 100 boys and another one for 100 girls, are registered. The institution publishes its journal and newsletter as well.

College has a mission of all round development of the students of deprived sections of society, particularly tribal students. Ninety-five percent of the students belong to SC, ST and OBC categories. Most of the students are the inhabitants of surrounding villages and are the first generation learners. The college is not only concerned about the development of these students but also about their villages. The institution tries to reach them through NSS. Many programmes like cleanliness drives, plantation drives, awareness programmes are organised during seven-day camp and on other occasions. They are also informed about various government welfare schemes. The college also performs its social responsibility by training the children of deprived section of society in sports and games. In fact, this is one of the best practices followed by the institution. The college is also aware of its responsibility towards differently abled students. Two training programmes, one for visually impaired students and another one for specifically differently-abled students were organised by the institution. Swami Vivekananda Career Counselling Cell organises short-term training courses to make the students self-reliant whereas Personality Development Cell organises guest lectures, workshops and career fair for these students. The students of the institution have proved their

metal not only in academics but also in university and state level sports and Youth Festival. Many of them have got the honour to participate in the Republic Day parade held in New Delhi.

Provide the weblink of the institution

<http://www.mphighereducation.nic.in/betul>

8.Future Plans of Actions for Next Academic Year

1. To introduce new certificate courses, value added courses and add on programmes 2. To organise national/ international seminars, workshops and conferences 3. To celebrate the 150th Birth Anniversary of Mahatma Gandhi 4. To improve gross enrolment rate 5. To increase the use of ICT 6. To get the Alumni Association registered 7. To strengthen research ambience 8. To augment the infrastructure 9. To organise trainings for teaching and non-teaching staff 10. To sign MoUs 11. To organise gender equity programmes